

AGENDA

Regular Council meeting to be held
Tuesday September 3, 2019 at 7:00 p.m.
Council Chambers @250 Clark, Powassan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of August 20, 2019
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 North Bay-Mattawa Conservation Authority Financial Statements 2018.
9. **STAFF REPORTS**
 - 9.1 Seasonal Light Post Wreaths
 - 9.2 Memo- Engineer C.Munshaw- Clark & Edward Street repairs
 - 9.3 Municipal Planning Services-Consent to Sever-Planing Mill/Grabowski
10. **BY-LAWS**
 - 10.1 By-Law 2019-22 Rezoning-Larivee
 - 10.2 By-Law 2019-23 Economic Development Joint Services Agreement
11. **UNFINISHED BUSINESS**
 - 11.1 250 Clark
 - 11.2 Edward Street/Mapleridge PS parking-verbal D.Piekarski
12. **NEW BUSINESS**
 - 12.1 AMO- verbal Mayor McIsaac
 - 12.2 Site Plan Agreement- Laravee/Seguin
13. **CORRESPONDENCE**
 - 13.1 Canadian Rural and Remote Broadband Conference- City of North Bay
 - 13.2 Almaguin Economic Development Gala October 3, 2019.
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
 - 16.1. SEPTEMBER 2019 Schedule of Events
17. **PUBLIC QUESTIONS**
18. **CLOSED SESSION**
19. **MOTION TO ADJOURN**

Regular Council Meeting
Tuesday, August 20, 2019, at 7:00 pm
Trout Creek Friendship Centre

Present: Randy Hall, Deputy Mayor
 Debbie Piekarski, Councillor
 Markus Wand, Councillor
 Dave Britton, Councillor

Absent: Peter McIsaac, Mayor – at AMO

Staff: Lesley Marshall – Deputy Clerk

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof:
 D. Britton Item 9.1 A joint property owner

2019-284 Moved by: D. Britton Seconded by: D. Piekarski
 That the agenda of the Council meeting of August 20, 2019, be approved with the following amendments:
 Add: 10.1 By-law 2019-20 Zoning Amendment
 12.1 Edward Street repair
 12.2 250 Clark

Remove: 9.5 Request for Training

Carried

2019-285 Moved by: D. Piekarski Seconded by: D. Britton
 That the minutes of the Regular Council meeting of August 6, 2019, be adopted. **Carried**

2019-286 Moved by: D. Britton Seconded by: D. Piekarski
 That the minutes dated June 13, 2019, from the District of Parry Sound Social Services Administration Board, be received. **Carried**

2019-287 Moved by: M. Wand Seconded by: MD. Piekarski
 That the progress report memorandum dated August 16, 2019 from Municipal Engineer Cody Munshaw regarding Main Street North reconstruction, be received. **Carried**

2019-288 Moved by: D. Piekarski Seconded by: D. Britton
 That the results of Tender 2019-06 – Sportsplex Roof, be received, and further, that Council accept the Tender report from Cody Munshaw, Municipal Engineer.

Tender Results:	Amount (hst incl)
Thermo Coustics Ltd.	\$48,386.60
Venasse Building Group Inc.	\$52,215.04

And further, that Council award the Tender to:
 Thermo Coustics Ltd. for \$48,386.60 (hst incl).

Carried

DATE OF COUNCIL MTG.	Sept 3/19
AGENDA ITEM #	6-1

2019-289

Moved by: D. Piekarski Seconded by: D. Britton

That By-law 2019-20, being a By-law to amend By-law 2003-38, as amended, the Zoning By-law for the Municipality of Powassan with respect to all lands located in Lot 21, Concession 15 (Himsworth), now in the Municipality of Powassan.

READ a **FIRST** and **SECOND** time on the 6th day of August, 2019.

READ a **THIRD** time and considered passed the 20th day of August, 2019.

Carried

2019-290

Moved by: D. Piekarski Seconded by: M. Wand

That Staff be directed to proceed with the sale of the necessary parking spaces to Community Living, under the terms established by the Municipal Solicitor, and in accordance with By-law 2018-01 – Land Sale policy.

Carried

2019-291

Moved by: D. Britton Seconded by: M. Wand

That Staff be directed to assess the cost associated with repairs at Clark and Edward streets, and return to the September 3rd meeting for consideration.

Carried

2019-292

Moved by: D. Britton Seconded by: M. Wand

That 50% of the quoted cost of vehicle repairs, less the muffler, be reimbursed to Mr. Bradley, post completion.

Carried

2019-293

Moved by: D. Piekarski Seconded by: D. Britton

That the accounts payable listing reports dated August 8, 9 & 1221, 2019, in the total amount of \$216,717.47 be approved for payment.

Carried

2019-294

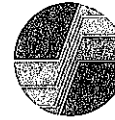
Moved by: D. Britton Seconded by: D. Piekarski

That Council now adjourns at 8:26pm..

Carried

Mayor

Deputy Clerk



NORTH BAY-MATTAWA
CONSERVATION
AUTHORITY

RECEIVED

AUG 20 2019

The Municipality of Powassan

August 13, 2019

TO: ALL CLERKS & TREASURERS

Dear Sir/Madame,

Please find enclosed for your information a copy of our financial statements for the year ended December 31, 2018.

If further information or clarification is required, please do not hesitate to contact me.

Yours truly,

Brian Tayler
CAO, Secretary-Treasurer

/rm

/Encl

DATE OF COUNCIL MTG.	Sept 3/19
AGENDA ITEM #	8-1

**North Bay-Mattawa
Conservation Authority
Financial Statements
For the year ended December 31, 2018**

North Bay-Mattawa Conservation Authority
Financial Statements
For the year ended December 31, 2018

Contents

Independent Auditor's Report	2 - 3
Financial Statements	
Statement of Financial Position	4
Statement of Operations	5
Statement of Change in Net Debt	6
Statement of Cash Flows	7
Notes to Financial Statements	8 - 19



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Independent Auditor's Report

To the Members of North Bay-Mattawa Conservation Authority

Opinion

We have audited the financial statements of North Bay-Mattawa Conservation Authority (the Organization), which comprise the statement of financial position as at December 31, 2018, the statements of operations, change in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2018, and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

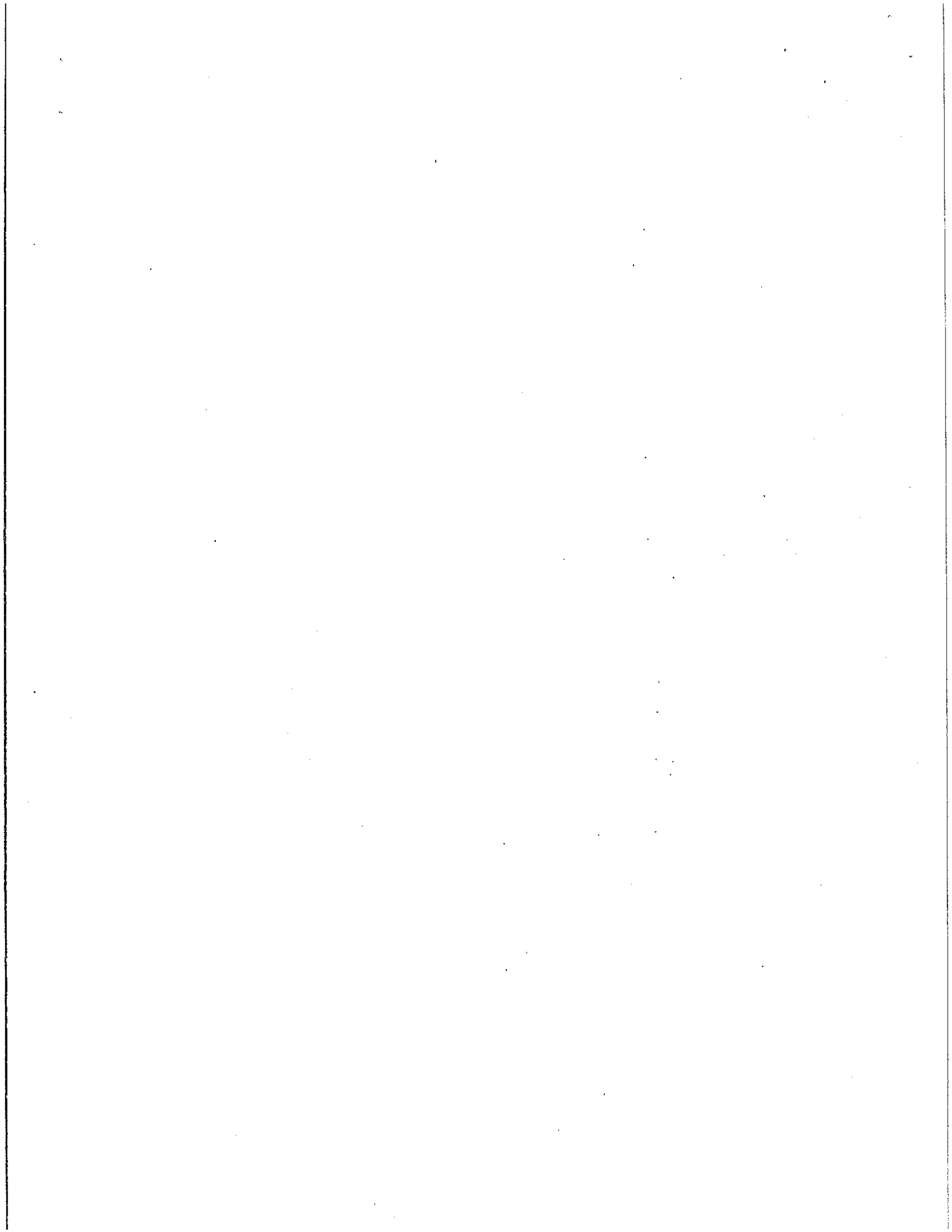
We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

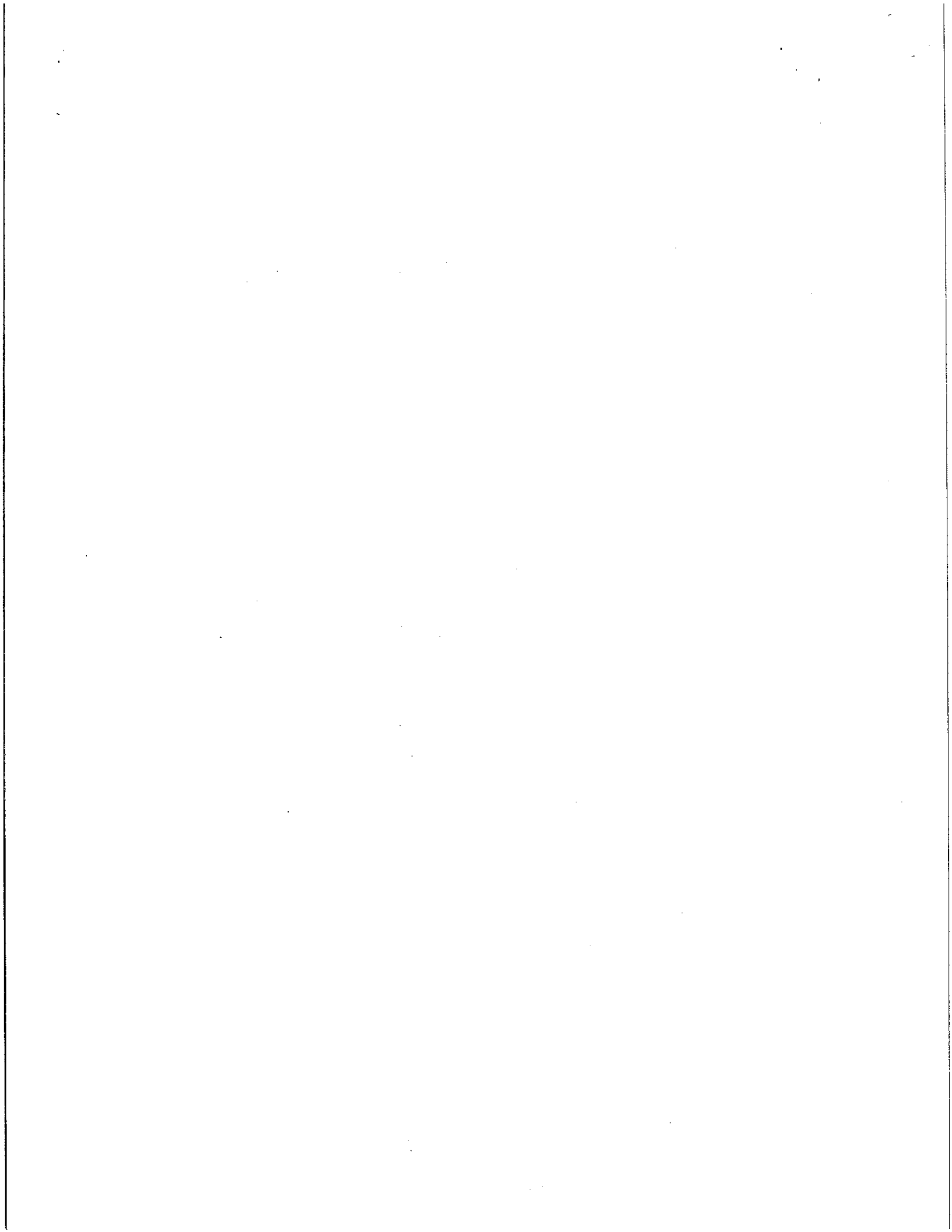
As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Gresh LP

Chartered Professional Accountants, Licensed Public Accountants
North Bay, Ontario
May 22, 2019



North Bay-Mattawa Conservation Authority Statement of Financial Position

December 31	2018	2017
Financial assets		
Cash and cash equivalents	\$ 631,978	\$ 535,348
Accounts receivable (Note 3)	188,419	179,456
Notes receivable (Note 4)	106,346	124,639
	926,743	839,443
Liabilities		
Accounts payable and accrued liabilities	57,299	159,138
Deferred revenue (Note 5)	772,169	532,023
Net long-term liabilities (Note 6a)	674,086	703,315
Employee future benefits (Note 7)	99,677	113,710
	1,603,231	1,508,186
Net debt	(676,488)	(668,743)
Non-financial assets		
Tangible capital assets (Note 2)	14,175,544	14,442,620
Prepaid expenses	12,624	13,241
	14,188,168	14,455,861
Accumulated surplus (Note 8)	\$13,511,680	\$ 13,787,118

On behalf of the Board:

_____ Director

_____ Director

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority Statement of Operations

For the year ended December 31	2018 Budget	2018 Actual	2017 Actual
Revenues (Note 12)			
Core - Grant eligible	\$ 813,861	\$ 799,834	\$ 773,078
Core - Other	1,020,508	1,011,014	950,968
Core Capital	1,781,814	1,077,584	1,001,467
Interpretive Centre	190,436	184,643	186,908
Laurentian Ski Hill Capital	65,000	65,000	61,134
Laurentian Ski Hill Operating	60,000	60,000	-
Gain on disposal of tangible capital assets	-	1,129	23,125
	<u>3,931,619</u>	<u>3,199,204</u>	<u>2,996,680</u>
Expenses (Note 13)			
Core - Grant eligible	813,861	775,517	756,966
Core - Other	1,020,508	993,383	836,868
Core Capital	1,781,814	1,028,242	1,009,770
Interpretive Centre	190,436	186,663	174,633
Laurentian Ski Hill Capital	65,000	31,739	4,273
Laurentian Ski Hill Operating	60,000	33,108	-
Amortization of tangible capital assets	-	425,990	422,352
	<u>3,931,619</u>	<u>3,474,642</u>	<u>3,204,862</u>
Annual deficit for the year	-	(275,438)	(208,182)
Accumulated surplus, beginning of year		<u>13,787,118</u>	<u>13,995,300</u>
Accumulated surplus, end of year		<u>\$13,511,680</u>	<u>\$ 13,787,118</u>

The accompanying notes are an integral part of these financial statements.

**North Bay-Mattawa Conservation Authority
Statement of Change in Net Debt**

For the year ended December 31	2018 Budget	2018 Actual	2017 Actual
Annual deficit	\$ -	\$ (275,438)	\$ (208,182)
Acquisition of tangible capital assets	-	(158,914)	(62,763)
Amortization of tangible capital assets	-	425,990	422,352
Gain on disposition of tangible capital assets	-	(1,129)	(23,125)
Proceeds of disposition of tangible capital assets	-	1,129	23,125
	-	(8,362)	151,407
Acquisition of prepaid expenses	-	(12,624)	(13,241)
Use of prepaid expenses	-	13,241	12,758
	-	617	(483)
Change in net debt	-	(7,745)	150,924
Net debt, beginning of year	(668,743)	(668,743)	(819,667)
Net debt, end of year	\$ (668,743)	\$ (676,488)	\$ (668,743)

The accompanying notes are an integral part of these financial statements.

**North Bay-Mattawa Conservation Authority
Statement of Cash Flows**

For the year ended December 31	2018	2017
Cash provided by (used in)		
Operating transactions		
Annual deficit	\$ (275,438)	\$ (208,182)
Items not involving cash		
Amortization of tangible capital assets	425,990	422,352
Gain on disposal of tangible capital assets	(1,129)	(23,125)
	149,423	191,045
Changes in non-cash working capital balances		
Accounts receivable	(8,963)	(81,900)
Notes receivable	18,293	18,294
Prepaid expenses	617	(483)
Accounts payable and accrued liabilities	(101,839)	(41,151)
Deferred revenue	240,146	25,720
Employee future benefits	(14,033)	(6,186)
	283,644	105,339
Capital transactions		
Acquisition of tangible capital assets	(158,914)	(62,763)
Proceeds of disposition of tangible capital assets	1,129	23,125
	(157,785)	(39,638)
Financing transactions		
Repayment of long-term debt	(29,229)	(93,076)
Increase (decrease) in cash and cash equivalents during the year	96,630	(27,375)
Cash and cash equivalents, beginning of year	535,348	562,723
Cash and cash equivalents, end of year	\$ 631,978	\$ 535,348

The accompanying notes are an integral part of these financial statements.

North Bay-Mattawa Conservation Authority

Notes to Financial Statements

December 31, 2018

1. Significant Accounting Policies

Nature of the Organization The Authority manages a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal, and minerals in the North Bay - Mattawa area. The Authority was incorporated under the Conservation Authorities Act of Ontario. The Authority is a registered charitable organization and is exempt from income taxes under the Canadian Income Tax Act.

**Management's
Responsibility for the
Financial Statements**

The financial statements of the Authority are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards.

Cash and Cash Equivalents

Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

Notes Receivable

The Authority records loans receivable at fair value when the loan is issued. The loan receivable is subsequently measured at the lower of cost and net recoverable value. When the Authority becomes aware that the loan is no longer recoverable, the loan is reduced by the amount of the loss and any loss is included in expenses for the period.

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land	no amortization
Buildings	20 to 50 years
Infrastructure	5 to 50 years
Vehicles	3 to 5 years
Power equipment	5 to 20 years
Equipment	4 to 10 years

North Bay-Mattawa Conservation Authority

Notes to Financial Statements

December 31, 2018

1. Significant Accounting Policies (continued)

Employee Future Benefits The Authority offers non-pension post-retirement benefits to employees through non-pension defined benefit plans. The costs associated with these future benefits are actuarially determined using the projected benefits method prorated on service and best estimate assumptions. (See Note 7).

Liabilities for vacations and vested sick leave credits earned but not taken are accrued as earned.

The Authority is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. The Authority has adopted defined contribution plan accounting principles for this Plan because insufficient information is available to apply defined benefit plan accounting principles.

The Authority records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the Plan for past employee service.

Revenue Recognition Provincial grant revenues are recognized in the year to which the program relates and expenditures are incurred in accordance with the terms and conditions of the respective grants. Municipal operating levies are recognized in the year they are levied to member municipalities and capital or special levies are recognized as funds are utilized on the applicable projects. Other revenues are recognized when they are invoiced and collection is reasonably assured.

Deferred Revenue Certain amounts are received pursuant to agreements including specific levies and may only be used in the conduct of certain programs or in the delivery of specific services. These amounts are deferred when conditions or stipulations have not been met under the terms of these agreements.

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2018

1. Significant Accounting Policies (continued)

Use of Estimates

The preparation of the financial statements in conformity with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of financial statements, disclosure of contingent assets and liabilities and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are the estimated useful life of tangible capital assets and the estimates involved in employee future benefits. Actual results could differ from management's best estimates as additional information becomes available in the future.

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2018

2. Tangible Capital Assets

2018

	Land	Buildings	Infrastructure	Vehicles	Power Equipment	Equipment	Total
Cost, beginning of year	\$ 6,908,633	\$ 3,653,967	\$ 9,016,323	\$ 187,028	\$ 82,698	\$ 536,924	\$ 20,385,573
Additions	69,000	-	24,171	32,461	-	33,282	158,914
Disposals	-	-	-	-	(305)	-	(305)
Cost, end of year	6,977,633	3,653,967	9,040,494	219,489	82,393	570,206	20,544,182
Accumulated amortization, beginning of year	-	1,046,651	4,360,430	81,307	64,235	390,330	5,942,953
Amortization	-	75,805	278,705	39,125	1,895	30,460	425,990
Disposals	-	-	-	-	(305)	-	(305)
Accumulated amortization, end of year	-	1,122,456	4,639,135	120,432	65,825	420,790	6,368,638
Net carrying amount, end of year	\$ 6,977,633	\$ 2,531,511	\$ 4,401,359	\$ 99,057	\$ 16,568	\$ 149,416	\$ 14,175,544

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2018

2. **Tangible Capital Assets (continued)**

2017

	Land	Buildings	Infrastructure	Vehicles	Power Equipment	Equipment	Total
Cost, beginning of year	\$ 6,908,633	\$ 3,653,967	\$ 8,993,810	\$ 212,326	\$ 88,698	\$ 525,995	\$ 20,383,429
Additions	-	-	22,513	29,321	-	10,929	62,763
Disposals	-	-	-	(54,619)	(6,000)	-	(60,619)
Cost, end of year	6,908,633	3,653,967	9,016,323	187,028	82,698	536,924	20,385,573
Accumulated amortization, beginning of year	-	970,846	4,082,692	103,205	66,822	357,655	5,581,220
Amortization	-	75,805	277,738	32,721	3,413	32,675	422,352
Disposals	-	-	-	(54,619)	(6,000)	-	(60,619)
Accumulated amortization, end of year	-	1,046,651	4,360,430	81,307	64,235	390,330	5,942,953
Net carrying amount, end of year	\$ 6,908,633	\$ 2,607,316	\$ 4,655,893	\$ 105,721	\$ 18,463	\$ 146,594	\$ 14,442,620

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2018

3. Accounts Receivable

	2018	2017
Sales tax recoverable	\$ 20,171	\$ 18,458
Fees for services and other	168,248	160,998
	\$ 188,419	\$ 179,456

4. Notes Receivable

	2018	2017
Equipment loan (i)	\$ 40,000	\$ 50,000
Operating loan (ii)	66,346	74,639
	\$ 106,346	\$ 124,639

Notes receivable are due from Laurentian Ski Hill Snowboarding Club with the following terms:

- (i) Equipment loan, interest free with annual principal repayments of \$10,000 commenced May 1, 2013 for 10 years. The receivable is secured by a charge against the equipment purchased with the loan. The receivable was recorded at cost on initial recognition.
- (ii) Operating loan, interest free with annual principal repayments of \$8,293 to commence May 1, 2017 for 10 years. The receivable is secured by a general security agreement over all assets of Laurentian Ski Hill Snowboarding Club. The receivable was recorded at cost on initial recognition.

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2018

5. Deferred Revenue

	2018	2017
Balance, beginning of year	\$ 532,023	\$ 506,303
Contributions received	1,072,051	920,953
Amounts recognized to revenue	(831,905)	(895,233)
Balance, end of year	\$ 772,169	\$ 532,023

Year end balances consist of the following:

	2018	2017
Municipal levies	\$ 510,476	\$ 322,200
Provincial grants	261,693	209,823
	\$ 772,169	\$ 532,023

6. Credit Facility Agreements

a. Long-term Liabilities

	2018	2017
Loan payable to the City of North Bay, repayable in annual installments equal to \$10,000. The loan is interest free and is due May 2023.	\$ 40,000	\$ 50,000
Loan payable - 2.59%, due June 2022, repayable in monthly installments of \$3,001 principal and interest.	634,086	653,315
	\$ 674,086	\$ 703,315

The interest bearing loan payable contains certain debt covenants regarding (i) financial reporting to the lender, (ii) standard covenants regarding the operation of the organization, (iii) restrictions on further borrowing without the lender's consent, and (iv) debt service coverage. The Authority was in compliance with all covenants as at December 31, 2018. Currently the authority has available to it an unused committed reducing term facility totalling \$508,448 available at fixed or floating rate term loans.

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2018

6. Credit Facility Agreements (continued)

a. Long-term Liabilities (continued)

Principal repayments estimated over the next five years and thereafter on these loans are as follows:

2019	\$	29,841
2020		30,361
2021		30,894
2022		18,867
2023		<u>564,123</u>
	\$	<u>674,086</u>

b. Line of Credit

The Authority also has a demand operating line of credit with its Canadian chartered bank permitting advances to a maximum of \$300,000 bearing interest at the bank's prime rate plus 0.25%. The balance utilized on this line at year end was \$Nil (2017 - \$Nil).

7. Employee Future Benefits

At December 31, this liability consists of the following:

	<u>2018</u>	<u>2017</u>
Accrued vacation for active employees	\$ 43,372	\$ 53,363
Post-retirement benefits (i)	<u>56,305</u>	<u>60,347</u>
	<u>\$ 99,677</u>	<u>\$ 113,710</u>

(i) These costs are determined in accordance with accepted actuarial practice. The figures presented are from an actuarial valuation report dated December 31, 2018. Selected information about this plan is as follows:

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2018

8. Accumulated Surplus

	2018	2017
General surplus (deficit)	\$ (217,275)	\$ (115,037)
Reserve - Septic building permit	155,645	175,184
Reserve - Laurentian Ski Hill Capital	134,637	101,376
Reserve - Laurentian Ski Hill Operating	26,892	-
Reserve - Land Acquisition	10,000	-
Tangible capital assets	14,175,544	14,442,620
Amounts to be recovered from future revenues	(773,763)	(817,025)
	\$ 13,511,680	\$ 13,787,118

9. Pension Agreements

The Authority makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer pension plan, on behalf of full-time members of staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The Administration Corporation Board of Directors, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to nearly half a million active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2018. The results of this valuation disclosed total going concern actuarial liabilities of \$100,081 million in respect of benefits accrued for service with actuarial assets at that date of \$95,890 million indicating a going concern actuarial deficit of \$4,191 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Authority does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the Authority to OMERS for 2018 were \$133,456 (2017 - \$129,723).

North Bay-Mattawa Conservation Authority Notes to Financial Statements

December 31, 2018

10. Laurentian Ski Hill Snowboarding Club

Effective December 1, 2004 the operation of the business segment known as Jack Pine Hill was transferred by way of legal agreement to the Laurentian Ski Hill Snowboarding Club, a local not-for-profit organization, for proceeds of \$Nil. Under the terms of this agreement the Authority maintains legal title/ownership to a majority of the fixed assets of Jack Pine Hill and will provide the use of these assets to the Laurentian Ski Hill Snowboarding Club at an annual operating fee of \$29,220, plus an annual economic increase. The term of this agreement is to May 31, 2021 at which time the Laurentian Ski Hill Snowboarding Club may renew the agreement with the Authority by giving notice thereof in writing.

11. Segmented Reporting

The Canadian Institute of Chartered Accountants Public Sector Accounting Handbook Section PS 2700, Segment Disclosures, establishes standards on defining and disclosing segments in a government's financial statements. Government organizations that apply these standards are encouraged to provide the disclosures established by this section when their operations are diverse enough to warrant such disclosures.

12. Sources of Revenues

	2018	2017
Municipal levies	\$ 990,013	\$ 1,017,902
Provincial grants	683,551	648,885
Permits and fees	763,566	826,824
Other (i)	678,452	484,097
Donations	83,622	18,972
	<u>\$ 3,199,204</u>	<u>\$ 2,996,680</u>

(i) Included in other is internal rent and administration fees in the amount of \$277,867 (2017 - \$268,498).

**North Bay-Mattawa Conservation Authority
Notes to Financial Statements**

December 31, 2018

13. Expenses by Object

	<u>2018</u>	<u>2017</u>
Wages and benefits	\$ 1,996,192	\$ 1,857,152
Program related expenses (i)	585,979	477,956
Occupancy expenses and utilities (i)	200,798	201,601
Consulting and other professional fees	66,178	51,824
Travel	60,847	55,328
Insurance	51,569	53,515
Bank charges and interest on long-term debt	26,108	28,957
Equipment rental and purchases	21,811	10,115
Office	21,192	21,857
Training	8,552	11,459
Promotional expenses	4,763	5,581
Repairs and maintenance	4,664	7,165
Amortization	425,989	422,352
	<u>\$ 3,474,642</u>	<u>\$ 3,204,862</u>

(i) Included in occupancy expenses and utilities and program related expenses are internal rent charges and administration fees in the amount of \$277,867 (2017- \$268,498).

Maureen Lang

From: Peter McIsaac
Sent: Friday, August 23, 2019 1:22 PM
To: Lesley Marshall
Cc: Council; Maureen Lang
Subject: Re: replacement seasonal decor

Please have this item on the next Council Agenda.

Peter McIsaac
Mayor
Municipality of Powassan
(705) 491-0374

On Aug 23, 2019, at 11:25 AM, Lesley Marshall <LMarshall@powassan.net> wrote:

Good Morning,
Attached please find a quote to replace the seasonal light post wreaths.
The original wreaths were purchased through fundraising, and a donation from the Police Services Board.
They were disposed of at the landfill by a staff person, mistakenly.
This item was to be mentioned during budget discussions, but I suspect was not discussed at length.
Should anyone wish to have this business moved forward to the agenda, please let me know.
Alternatively, the Christmas Banners will be the extent of the décor for this season.

Lesley Marshall
The Municipality of Powassan
250 Clark Street, Powassan ON POH 1Z0
705-724-2813 ext 221 lmarshall@powassan.net

<POWASSAN - AUGUST 15, 2019.pdf>

DATE OF COUNCIL MTG.	Sept 3/19.
AGENDA ITEM #	9-1



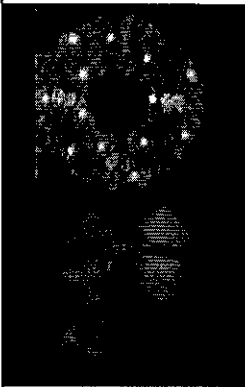
Unit C – 420 Pinebush Road
 Cambridge, ON N1T 1Z6
 905-669-0409 / 800-322-5021
 debra@sheardisplay.com

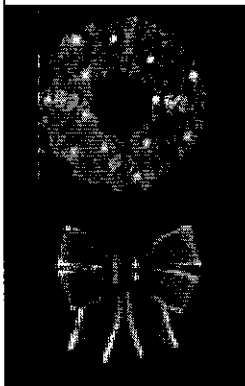
Lesley Marshall
 The Municipality of Powassan
 250 Clark Street
 Powassan, ON P0H 1Z0

August 15, 2019

BOW WREATH PRICE QUOTE

VERSION 1					
IMAGE	ITEM #	DESCRIPTION	UNIT PRICE	QUANTITY	TOTAL
	PMBWR36L	36" Pole-Mount Wreath lit with Clear LED Bulbs	\$ 495.40	10	\$ 4,954.00
	VB18R	18" Red Velour Puff Bow with 7" Tails	\$ 44.60	20	\$ 892.00
				TOTAL	\$ 5,846.00
<i>Incandescent Lighting may be used in place of LED Prices do not include Shipping, Installation or Taxes</i>					

VERSION 2					
IMAGE	ITEM #	DESCRIPTION	UNIT PRICE	QUANTITY	TOTAL
	PMBWR36L	36" Pole-Mount Wreath lit with Clear LED Bulbs	\$ 495.40	10	\$ 4,954.00
	BOW3D18N	18" 3D Red Nylon Structural Bow with 17" Tails	\$ 66.25	20	\$ 1,325.00
TOTAL					\$ 6,279.00
<i>Incandescent Lighting may be used in place of LED Prices do not include Shipping, Installation or Taxes</i>					

VERSION 3					
IMAGE	ITEM #	DESCRIPTION	UNIT PRICE	QUANTITY	TOTAL
	PMBWR36L	36" Pole-Mount Wreath lit with Clear LED Bulbs	\$ 495.40	10	\$ 4,954.00
	BOW3D18N	18" 3D Red with Gold Trim Nylon Structural Bow with 17" Tails	\$ 66.25	20	\$ 1,325.00
TOTAL					\$ 6,279.00
<i>Incandescent Lighting may be used in place of LED Prices do not include Shipping, Installation or Taxes</i>					

Price Quote is Valid Until August 22, 2019



To: Clerk, Council
From: Public Works Engineer
Re: Bumps At Edward And Clark Street Intersection

BACKGROUND:

I was asked after the August 20, 2019 council meeting to look into the cost associated with removing and repaving the asphalt before the stop sign on Edward Street. Currently there is a large bump in the roadway just before the Clark Street intersection that causes drivers to stop prior to the stop sign. This has been causing some confusion with pedestrians and motorists, as they think that the motorists on Edward St are stopping for the stop sign and not the bump.

ANALYSIS:

Based on the unit costs that Pioneer (Pioneer Construction Inc) gave us in the Paving-Variou Roads Tender, and assuming that the asphalt thickness is 90mm; we will be able to remove this section of asphalt and repave this section of roadway for \$6,000. This is assuming that the Municipal Public works staff remove the existing asphalt, and that Pioneer is willing incorporate this patch into the scope of the Paving-Variou Roads Tender.

If Pioneer were to also pave the patch on Clark Street at this intersection (in front of the Powassan Masonic Lodge), with all the previous stated assumptions; we would be able to remove and repave this section of asphalt for around \$3,000.

It is important to note that this issues with the asphalt on Edward Street are most likely the result of unsuitable subgrade materials, and that repaving this section of roadway would be a temporary fix. Additionally, it is important to note that if Pioneer is too busy to incorporate these patches into the scope of the Various Paving Tender, then there will be an additional mobilization fee for another company to perform this work.

RECOMMENDATIONS:

I recommend that council permit Municipal staff to add the above stated asphalt patched to the scope of the Paving-Variou Roads Tender, in the sum of approximately \$9,000 (plus tax).

Respectfully submitted by,

Codey Munshaw, EIT: , Date: August 30, 2019
Public Works Engineer

DATE OF COUNCIL MTG.	Sept 3/19.
AGENDA ITEM #	9.2.

MEMORANDUM

To: Mayor McIsaac and Members of Council
Copy: Ms. Kimberly Bester, Deputy-Clerk
From: Chris Jones MCIP, RPP
Date: August 30, 2019
Re: Consent to Sever Pre-consultation - (Planing Mill/Grabowski)

BACKGROUND

The NAPB has received an application for a lot addition for lands located in Part Lot 25, Concession 2, at 76 Highway 522B in Trout Creek.

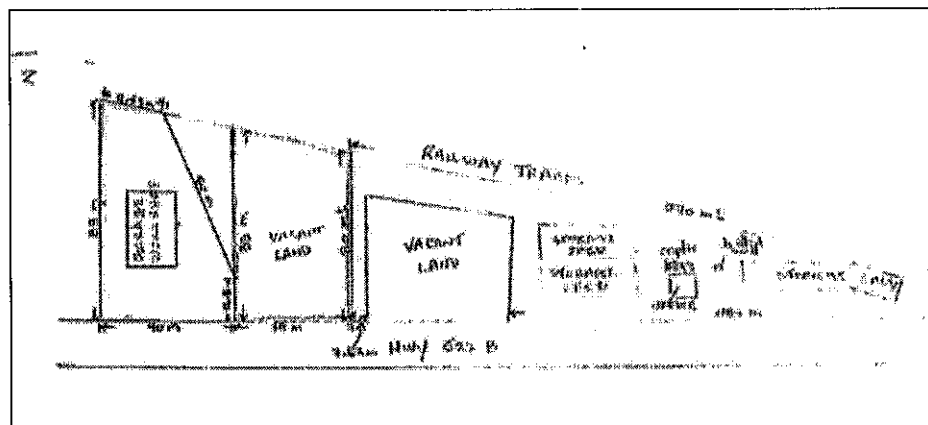
The lands are owned by the Trout Creek Planing Mill who would like to sever a portion of their land to convey to the abutting landowner (Grabowski/Boothby) as a lot addition.

The lands to be severed and merged with the Grabowski lot have a road frontage of approximately 40 metres and a lot area of approximately 0.33 ha.

The lands to be retained by the planing mill would have a frontage of approximately 437 m and a lot area of 1.6 ha.

A sketch of the lands to be severed and retained is illustrated in Figure 1.

Figure 1 – Sketch of Lands to be Severed and Retained



DATE OF COUNCIL MTG.	Sept 3/19
AGENDA ITEM #	9-3

OFFICIAL PLAN

The subject lands are located in the Business Park designation of the Official Plan. The proposed consent does not offend the policies of the Business Park designation. The proposed consent is also in line with Section 8.1.2 of the Plan (Technical Consents).

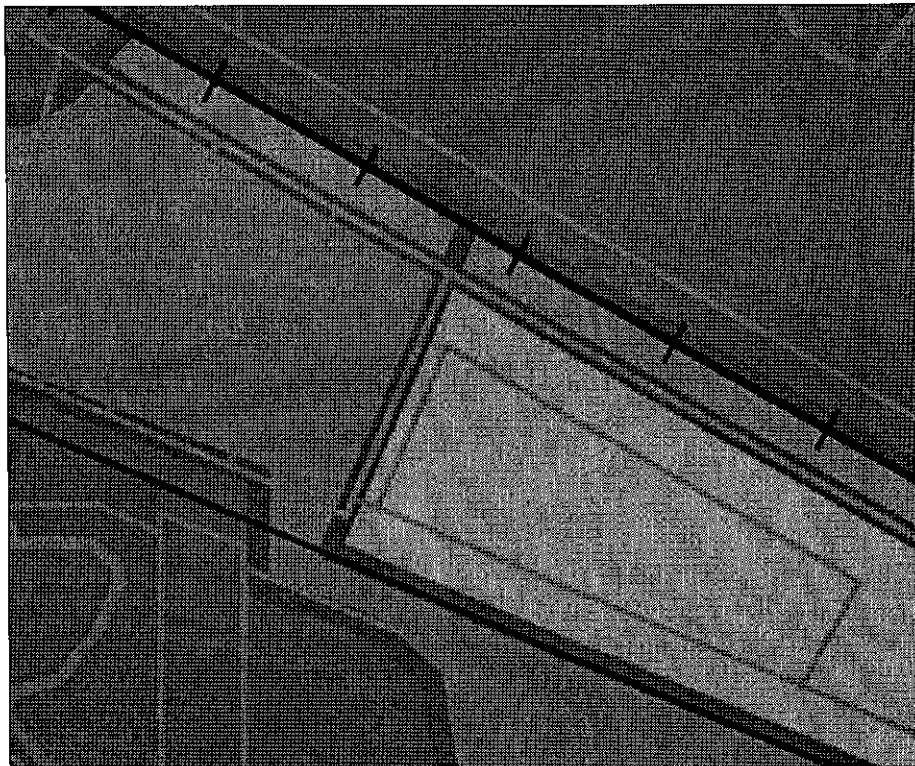
ZONING BY-LAW

The benefitting lands (Grabowski) are occupied by a building/workshop that is utilized for contract trucking and are zoned Highway Commercial. It is noted that a trucking yard is not a permitted use in the Highway Commercial Zone.

The lands to be severed (planing mill) and merged with Grabowski are vacant and are also zoned Highway Commercial.

An excerpt from the zoning schedule for Trout Creek is attached at Figure 2.

Figure 2 – Zoning Map of Subject Lands



• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

Given that a trucking business is not a permitted use in the Highway Commercial Zone, it will be recommended that the resultant lot be rezoned to permit this use.

Based on discussions with staff it is also understood that the benefitting lot (Grabowski) is occupied by the Grabowski dwelling. It appears there may have been an earlier merger of this residential lot with his abutting contract trucking lot that is the focus of the lot addition.

If this is the case, the required rezoning could also recognize the existing dwelling located on the resultant parcel.

RECOMMENDATION

It is recommended that Council support the proposed consent and the following resolution is provided for Council's consideration:

That Council for the Municipality of Powassan supports the proposed consent to sever lands located in Part Lot 25, Concession 2 for the purpose of facilitating a lot addition with an abutting lot subject to the following condition in addition to any other condition imposed by the Planning Board:

1. *The resultant lot be rezoned to recognize the existing uses of the lot which are not compliant with the Highway Commercial (CH) Zone.*



Chris Jones, MCIP, RPP

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133



B29/Powassan/2019

NORTH ALMAGUIN PLANNING BOARD

250 Clark Street
P.O. Box 57, Powassan Ontario P0H 1Z0
705-724-6758
Email: northalmaguinpb@gmail.com
Website: <https://napb.ca>

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P.13

PLEASE PRINT OR TYPE AND COMPLETE () APPROPRIATE BOXES.

1. APPLICANT INFORMATION

1.1 Applicant(s):

Name(s) of Property Owner(s): TROUT CREEK PLANING MILL LIMITED
Phone #: Home: _____ Mobile: _____ Business: 705-723-5231 Fax: _____
Address: P.O. Box 40, Trout Creek, Ontario
Postal Code: P0H 2L0 Email Address: _____

1.2 Agent for the Applicant

The property owner(s) may appoint a person or a professional firm to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). The owner's authorization is required in section 11.1 if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: MICHAEL HARDY
Phone #: Home: 705-919-2905 Mobile: _____ Business: 705-384-5770 Fax: 705-384-5771
Address: P.O. Box 1060, 105 MAIN ST. EAST, SUNDRIDGE, ONT
Postal Code: P0A 1Z0 Email Address: sundridge@hardyniemilaw.ca

2. LOCATION OF THE SUBJECT LAND

2.1 District of Parry Sound:

Tax Roll Number: 49-59-030-001-00700-0000
49-59-030-001-01000-0000
Municipality / Unincorporated Township: MUNICIPALITY OF POWASSAN (formerly ^{SOUTH} HINSDWOETH)
Municipal Address (Civic Address): 76 HWY. 522 B, TROUT CREEK
Concession: 2 Lot Number: 25 Registered Plan No: _____

Lot(s): _____ Reference Plan No: _____ Part No(s): _____

Parcel Number: 3523 PANS PIN: 52212-0031, 52212-0046, 52212-0044, 52212-0047, 52212-0030

2.2 Are there any easements or restrictive covenants affecting the subject land? Y/N: No If yes, describe the easement or covenant and its effect and attach a copy of the relevant document. _____

3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

Transfer Creation of a new lot _____ Addition to a Lot

An Easement _____ Other: A Charge _____

A Lease _____ Correction of Title _____

3.2 Name of Person(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

RODNEY GRABOWSKI & BETTY BOOTHBY

3.3 If a lot addition, identify the lands to which the parcel will be added?

Part of Block A, PLAN 79 (Part 3.42R-916)
Part Lot 25, Con. 2, S. HINDSWORTH (Part 3.42R-916)

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION (Fully complete each subsection. If not completed, application will be returned).

4.1 Description / Size	SEVERED	RETAINED
Frontage (m)	40 m ±	47.6 m
Depth (m)	88 m ±	irregular - see sketch
Area (ha)	.33 ha	1.6 ha
4.2 Existing Use of Property:	VACANT LAND	LUMBER STORAGE
4.3 Building or Structures Existing (date of Construction)	NONE	OFFICE BUILDING AND 3 STORAGE SHEDS
4.4 Proposed Use of the Severed and Retained Parcels	CONTRACTOR'S YARD	LUMBER YARD & STORAGE
4.4 Road Access: Provincial highway	<input checked="" type="checkbox"/> HWY 522 B	<input checked="" type="checkbox"/> HWY 522 B.
Municipal road, maintained all Year		
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement		
4.5 Water Access: If so, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		



4.5 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system		
Privately owned and operated individual well	NONE AT PRESENT	✓
Privately owned and operated communal well		
Lake or other water body		
Other means		

4.6 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank	NONE AT PRESENT	✓
Privately owned and operated communal septic tank		✓
Privy		
Other Means		

4.7 Other Service (check if service is available)	SEVERED	RETAINED
Electricity	✓	✓
School Bussing	✓	✓
Garbage Collection	✓	✓

4.8 If access to the subject land is by private road or other public road or right of way was indicated in Section 4.4, advise who owns the land or road, and is responsible for its maintenance and whether it is maintained seasonally or all year:

OWNED BY MTO & MAINTAINED YEAR ROUND



5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Please contact the Municipal Clerk for this information.)

BUSINESS PARK

5.2 What is the Zoning, if any, on the subject land? (Please contact the Municipal Clerk for this information.)

Hwy. Commercial & Business Park

If the subject land covered by a Minister's Zoning Order, what is the registration number?

N/A

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specifies (indicate approximate distance)
An agricultural operation including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland		
A provincially significant wetland within 120 meters of the subject land		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use	✓ LUMBER YARD	
An active railway line		✓
Utility corridors		



6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed official plan or official plan amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subject of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application.

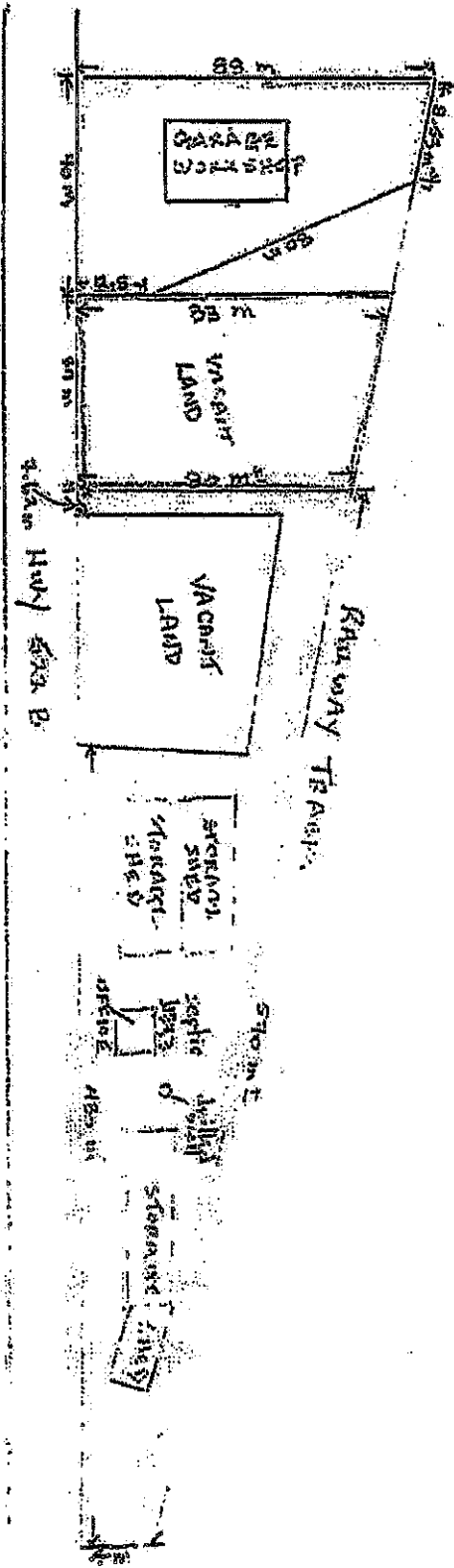


8. SKETCH:

The application must be accompanied by a sketch showing the following:

- a. The boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank
- e. The existing use(s) on adjacent lands
- f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- g. If access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- h. The location and nature of any easement affecting the subject land
- i. Other information: Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

N ↑



Severed Lot (.55 ha)



Retained Lot (1.6 ha)



Land to which severed lot to be added (.23 ha)

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(Larivee - August 28, 2019)
BY-LAW NO. 2019-22

Being a By-law to amend By-law No. 2003-38, as amended, the Zoning By-law for the Municipality of Powassan with respect to lands located in Part of Lot 1, Concession 12, (Himsworth), now in the Municipality of Powassan.

WHEREAS the Council of the Corporation of the Municipality of Powassan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owners of the subject lands have filed an application with the Municipality of Powassan to amend By-law No. 2003-38, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan deems it advisable to amend By-Law 2003-38, as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. Schedule 'A', to Zoning By-law No. 2003-38 as amended, is further amended by zoning lands located in Part of Lot 1, Concession 12, (Himsworth) in the Municipality of Powassan from the Rural (RU) Zone to the Rural Exception (RU-14) Zone as shown on Schedule A-1 attached hereto.
2. And Further, Zoning By-law 2003-38 as amended, is further amended by adding the following new sub-section after Section 4.4.3.13:

4.4.3.14 Rural Exception (RU-14) Zone

Notwithstanding Section 4.4.1 of Zoning By-law 2003-38 as amended, on lands located in Part of Lot 1, Concession 12 and located in the RU-14 Zone, a tourist establishment utilizing yurts for short-term accommodation shall be a permitted use in conjunction with a farm. A yurt shall be defined as a habitable structure utilized for short-term accommodation without internal plumbing. The maximum number of yurts permitted in the RU-14 Zone shall be 8 and there shall be no other accessory building or structure permitted in conjunction with the tourist establishment with the exception of an amenity area for cooking and eating and a Class 1 Septic system.

DATE OF COUNCIL MTG.	Sept 3/19
AGENDA ITEM #	10-1

3. This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the 3rd day of September 2019.

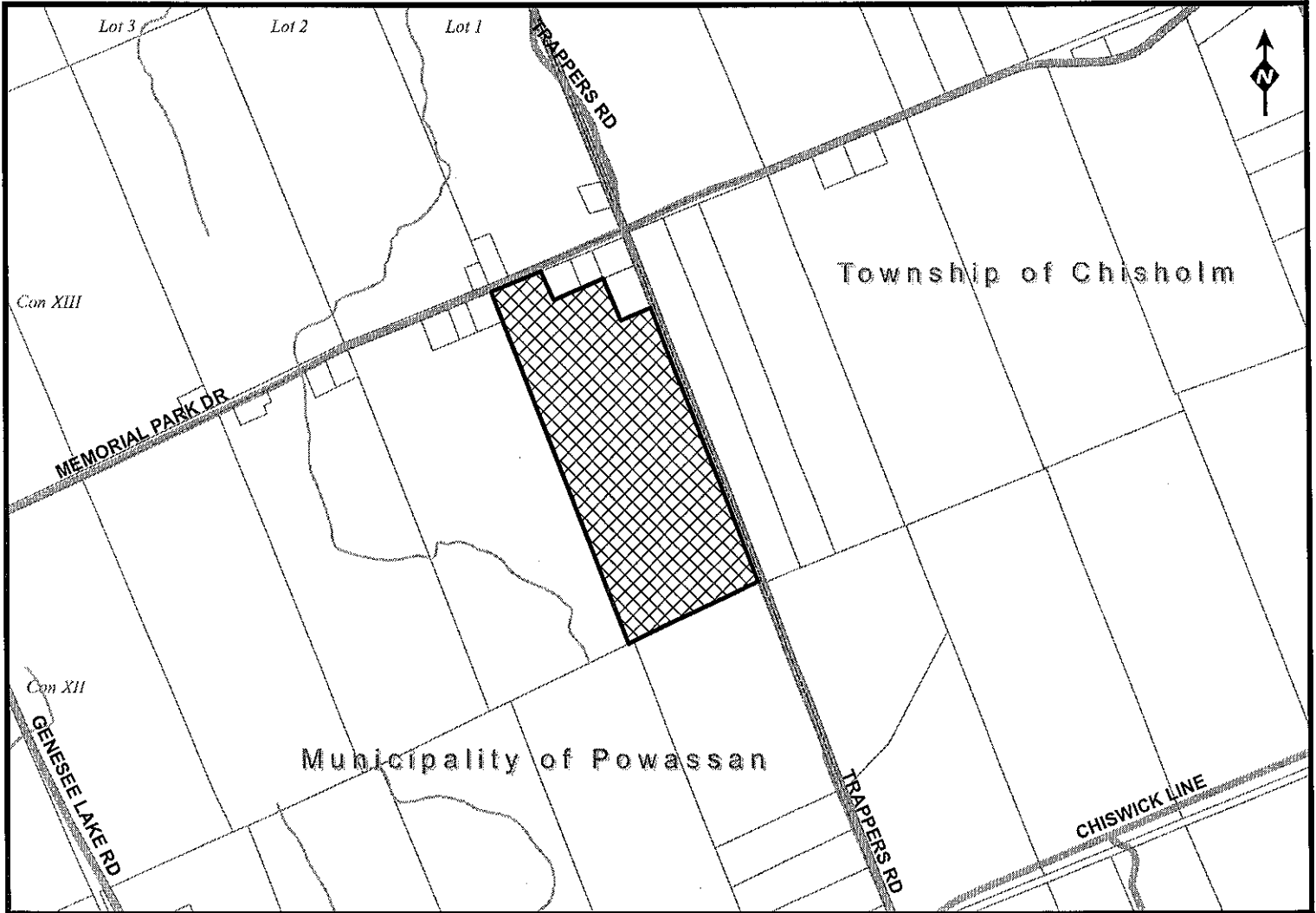
READ A THIRD TIME and finally passed this 17th day of September 2019.

Mayor

Clerk

**SCHEDULE 'A-1' TO
ZONING BY-LAW 2019- 22
PART OF LOT 1, CONCESSION 12**

**Geographic Township of Himsworth
Municipality of Powassan
District of Parry Sound**



Lands to be rezoned from the Rural (RU) Zone to the Rural Exception (RU-14) Zone.

This is Schedule 'A-1' to Zoning By-law 2019- 22

Passed this _____ day of _____, 2019.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2019-23

Being a By-Law to authorize an agreement between the Municipality of Powassan AND Township of Perry, Township of Armour, Township of Ryerson, Village of Sundridge, Almaguin Highlands Chamber of Commerce, Municipality of Magnetawan, Village of Burks Falls, Township of Strong, Village of South River and the Township of Joly -for Joint Economic Development Services.

WHEREAS the Corporation of the Municipality of Powassan is desirous of entering into an agreement with the above mentioned municipalities and the Almaguin Highlands Chamber of Commerce for Joint Economic Development Services;

NOW THEREFORE be it resolved that the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That the Joint Service Agreement outlined in Appendix "A" and forming part of this By-law be adopted.
2. That the Mayor and the Clerk be and are hereby authorized to execute the attached agreement between the Corporation of the Municipality of Powassan and the other named municipalities and Almaguin Highlands Chamber of Commerce;
3. That this agreement become in force upon its execution.

READ a **FIRST** and **SECOND** time on September 3, 2019;
Considered **READ** a **THIRD** and final time, and adopted as such in open Council this the 17th day of September, 2019.

Mayor

Clerk

DATE OF COUNCIL MTG.	Sept. 3/19
AGENDA ITEM #	10-2

JOINT SERVICE AGREEMENT

This Agreement made effective this ___ day of _____, 2019

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY
(Hereinafter referred to as "Perry")

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
(Hereinafter referred to as "Armour")

- and -

THE CORPORATION OF THE TOWNSHIP OF RYERSON
(Hereinafter referred to as "Ryerson")

- and -

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE
(Hereinafter referred to as "Sundridge")

- and -

THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE
(Hereinafter referred to as "the Chamber")

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(Hereinafter referred to as "Magnetawan")

- and -

**THE CORPORATION OF THE MUNICIPALITY OF THE VILLAGE OF
BURK'S FALLS**
(Hereinafter referred to as "Burk's Falls")

- and -

THE CORPORATION OF THE TOWNSHIP OF STRONG
(Hereinafter referred to as "Strong")

- and -

THE CORPORATION OF THE VILLAGE OF SOUTH RIVER
(Hereinafter referred to as "South River")

- and -

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(Hereinafter referred to as "Powassan")

- and -

THE CORPORATION OF THE TOWNSHIP OF JOLY
(Hereinafter referred to as "Joly")

WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(1) allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

AND WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS Perry, Armour, Ryerson, Sundridge, the Chamber, Magnetawan, Burk's Falls, Strong, South River, Powassan and Joly wish to jointly provide economic development services to the region;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

DEFINITIONS

1. In this Agreement including in the recitals above,
 - (a) **"ACEDDB Meeting"** means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;
 - (b) **"Act"** means the *Municipal Act*, 2001, S.O. 2001, c.25;
 - (c) **"Administer"** means to provide the Economic Development Services to the public in accordance with Applicable Law, and **"Administration"** has the same meaning;
 - (d) **"Administering Municipality"** means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
 - (e) **"Administrative Services"** means those services as set out in section 11 of this Agreement;
 - (f) **"Agreement"** means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
 - (g) **"Almaguin Community Economic Development" (ACED)** is the name given to the regional economic development entity formed by the participating Member Parties.
 - (h) **"Almaguin Community Economic Development Department Board" (ACEDDB)**, is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).
 - (i) **"Almaguin Community Economic Development Department (ACEDD)** performs the work needed work to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
 - (j) **"Applicable Law"** means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
 - (k) **"Business Days"** means any day other than a Saturday, Sunday or statutory holiday;
 - (l) **"Calendar Days"** means consecutive days, including Saturday, Sunday or statutory holiday;
 - (m) **"Capital Expenditure"** means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
 - (n) **"Capital Items"** means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
 - (o) **"Director of Economic Development"** (the Director) means the municipal employee hired to manage the ECADD.
 - (p) **"Economic Development Services"** means all services related to the provision of economic development;
 - (q) **"Emergency"** means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances;

- (r) **“Expenditure”** means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;
- (s) **“Government Authority”** means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;
- (t) **“Member Party(ies)”** means Perry, Armour, Ryerson, Sundridge, the Chamber, Magnetawan, Burk’s Falls, Strong, South River, Powassan or Joly;
- (u) **“Net Cost”** means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and **“Net Costs”** has the same meaning;
- (v) **“Real Property”** means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (w) **“Real Property Capital Expenditure”** means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services;
- (x) **“Report”** means that Report referred to in clause 11(f) of the Agreement, in the form required by the Administering Municipality and **“Reporting”** has the same meaning;

TERM OF THE AGREEMENT

2. This Agreement takes effect on _____, 2019 and will expire when the CIINO grant for regional economic development expires.
3. This Agreement will be automatically renewed for three (3) years unless one of the Member Parties advises the other Member Parties, in writing, one (1) year in advance of the date of expiry set out in section 2 of this Agreement, that it wishes to withdraw or renegotiate all or part of this Agreement.
4. If one of the Member Parties has requested a renegotiation of this Agreement and the renegotiated agreement is not in place at the expiry date of this Agreement as set out in section 2 of this Agreement, this Agreement will remain in place until a new agreement is in force and effect.
5. Upon receipt of a notice of withdrawal from another Member Party, a Member Party may call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services.

ECONOMIC DEVELOPMENT SERVICES

Ownership, Operation and Maintenance

6. The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it Administers in good condition and in accordance with Applicable Law.

Administration, Cost Sharing, Oversight and Reporting

7. The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.
8. For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
 - (a) Operation in compliance with Applicable Law;
 - (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;
 - (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
 - (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
 - (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
 - (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.
9. The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

BUDGETS AND FINANCIAL REPORTING

10. The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.
 - (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
 - (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
 - (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
 - (d) The yearly budget must receive approval from a majority if the Member Parties before it can be implemented.
 - (e) In the first year this Agreement is in force and effect the Member Parties shall forego clause 11(a), above, and shall simply consider the 2019 budget when the CIINO grant is approved or at their first regular meeting following the commencement date of this Agreement, as the case may be.
11. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.

12. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every three (3) months thereafter, in writing, a budget to actual report to the ACEDDB.
13. Once the budget is approved by a majority of the Member Parties the following will apply:
 - (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.
 - (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.
14. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

ADMINISTRATION OF COST SHARING

15. The Net Cost of the Economic Development Services shall be shared annually as set out in **Schedule "A"** to this Agreement.
16. The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
17. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.

INSURANCE

18. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
 - (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
 - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
 - (c) Include a Non-Owned automobile endorsement.
19. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
20. If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

EMERGENCY SITUATIONS

21. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

RESOLUTION OF DISPUTES

22. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.
23. The Member Parties shall have six (6) months from the date of the above described ACEDDB Meeting to resolve any disagreement or dispute.
24. After six (6) months if a disagreement or dispute is not resolved the Member Parties shall appoint a mediator to hear arguments and resolve the disagreement or dispute. If the Parties cannot agree on a mediator, the mediator shall be appointed by a majority vote of the Member Parties. The cost of the mediator shall be shared equally between the Member Parties.
25. The Member Parties agree that they will work cooperatively with the mediator and each other and that they will take any recommendation of the mediator to an ACEDDB meeting to be called as soon as possible after the end of the mediation session whereupon any decision carried by a majority of quorum at such meeting will prevail.

TERMINATION OF AGREEMENT/WITHDRAWAL

26. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall give such notice in writing, as provided for in section 3 of this Agreement, to the other Member Parties, accompanied by a resolution indicating such decision to withdraw.
27. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverse such decision within the notice period provided for in section 3 of this Agreement.

DISSOLUTION

28. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in **Schedule "B"** to this Agreement.

NOTICE

29. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender's name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry
 Attention: Clerk
 1695 Emsdale Road, P.O. Box 70
 Emsdale, ON P0A 1J0
 Fax: 705-636-5759
 Email: info@townshipofperry.ca

Township of Armour
 Attention: Clerk
 56 Ontario St, P.O. Box 533
 Burk's Falls, On P0A 1C0
 Fax: 705-382-2068
 Email: clerk@armourtownship.ca

Township of Ryerson
 Attention: Clerk
 28 Midlothian Road
 Burk's Falls, ON P0A 1C0
 Fax: 705-382-3286
 Email: clerk@ryersontownship.ca

Village of Sundridge
 Attention: Clerk
 110 Main Street, Box 129
 Sundridge, ON P0A 1Z0
 Fax: 705-384-
 Email: admin@sundridge.ca

Chamber of Commerce
 Attention:
 113B Yonge Street, Box 544
 Burk's Falls, ON P0A 1C0
 Fax: 705-
 Email: almaguinhighlandschamber@gmail.com

Municipality of Magnetawan
 Attention: Clerk
 4304 Hwy 520, P.O. Box 70
 Magnetawan, On P0A 1P0
 Fax: 705-387-4875
 Email: clerk@magnetawan.com

Village of Burk's Falls
 Attention: Clerk
 172 Ontario Street, P.O. Box 160
 Burk's Falls, ON P0A 1C0
 Fax: 705-382-2273
 Email: clerk@burksfalls.ca

Township of Strong
 Attention: Clerk
 28 Municipal Lane, P.O. Box 1120
 Sundridge, ON P0A 1Z0
 Fax: 705-384-5892
 Email: clerk@strongtownship.com

Village of South River
 Attention: Clerk
 63 Marie St, P.O. Box 310
 South River, ON P0A 1X0
 Fax: 705-386-0702
 Email: info@southriverontario.com

Municipality of Powassan
 Attention: Clerk
 250 Clark St, P.O. Box 250
 Powassan, On P0H 1Z0
 Fax: 705-724-5533
 Email: office@powassan.net

Township of Joly
 Attention: Clerk
 28 Municipal Lane, P.O. Box 519
 Sundridge, ON P0A 1Z0
 Fax: 705-384-0845
 Email: clerk.administrator@townshipofjoly.com

30. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

FORCE MAJEURE

31. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

GENERAL PROVISIONS

Severability and Jurisdiction

32. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

Legislative Change

33. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

Entire Agreement

34. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

Laws of Ontario

35. This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

Headings and Wording

36. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
37. In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.
38. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
39. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavouring any Member Party by virtue of the authorship of any of the provisions of this Agreement.
40. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.

- 41. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and enure to the benefit of the parties and their successors and permitted assigns and heirs.
- 42. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
- 43. This Agreement may be executed in counterparts and delivered by facsimile transmission and each such counterpart, whether delivered executed in its original form or by facsimile transmission, shall be, and be deemed to be, an original instrument and all such counterparts when taken together, shall constitute one and the same document.
- 44. The Schedules attached hereto which form part of this Agreement are as follows:
 - Schedule "A" - Costing Sharing
 - Schedule "B" - Dissolution of Assets

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement, made and effective as of the ___ day of _____, 2019.

The Corporation of the Township of Perry

The Municipal Corporation of the Township of Armour

Reeve or Mayor

Reeve or Mayor

Clerk

Clerk

The Corporation of the Township of Ryerson

The Corporation of the Village of Sundridge

Reeve or Mayor

Reeve or Mayor

Clerk

Clerk

The Almaguin Highlands Chamber of Commerce

The Corporation of the Municipality of the Magnetawan

Reeve or Mayor

Reeve or Mayor

Clerk

Clerk

**The Corporation of the
Municipality of the
Village of Burk's Falls**

Reeve or Mayor

Clerk

**The Corporation of the
Village of South River**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Joly**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Strong**

Reeve or Mayor

Clerk

**The Corporation of the
Municipality of Powassan**

Reeve or Mayor

Clerk

**SCHEDULE A
COSTING SHARING**

The Net Cost of the Economic Development Services shall be divided equally between the Member Parties except for the Township of Joly which shall contribute one half of a share.

SCHEDULE B

DISSOLUTION OF ASSETS

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

MUNICIPALITY OF POWASSAN

MEMO

TO: COUNCIL
FROM: MAUREEN LANG, CAO/CLERK-TREASURER
SUBJECT: 250 CLARK
DATE: AUGUST 28, 2019

During the last Council meeting, dated August 20, 2019, there was a discussion regarding the finances of 250 Clark. I have reviewed the general ledger accounts and made corrections to the posting of a number of items. Attached is a spreadsheet showing budget and actuals for the related general ledger accounts.

To clarify the use of accounts:

- Space Rentals Account contains the income derived from renting out our meeting rooms and the gymnasium. It also contains rent for the Planning Board Office. The non-profits do not pay rent-Grace House, Food Bank and the Adult Learning Centre as agreed by previous Council. Many of the events run @250 Clark are privately run- they collect a fee and pay us rent.
- Program Revenue contains fees received for running an event ourselves. This does not include the GAP Summer Program who use the Gym but is under the Recreation Budget.
- Fitness Centre is membership fees -we receive membership payments monthly from a number of members on our pre-authorized payment plan.
- Transfer to Reserve- at Budget time, Council agreed to put money each year into a reserve for future capital costs
- Building Expenses are regular monthly expenses for the whole building- hydro, natural gas, cleaning, etc. we were unsure of cost for a year because we have not had a full year that we weren't under major construction.
- Program Expenses are those costs for running our own programming.

DATE OF COUNCIL MTG.	Sept 3/19
AGENDA ITEM #	11.1

- Capital- any capital costs to the building- we have had some unexpected costs occur- listed on the spreadsheet.
- Loan Payments- fixed payments-two payments per year for OSIFA Loan.
- Fitness Centre- costs to run the fitness centre- upkeep of equipment, lanyards etc.

For year 2020, we will have had a full year of operations, can more accurately create accounts and budget appropriate to running the facility.

M.Lang
CAO/Clerk-Treasurer

250 Clark

2019 Budget and Actuals

Account #		2019 Budget	Actual to August 19	
	Revenue			
10-10-57041	250 Clark-space rentals	15,000.00	18,469.34	this is income from renting out space to others, planning board
10-10-57041	250 Clark-Program Revenue	30,000.00	11,974.98	income from programs we run
10-10-57045	Fitness Centre	45,000.00	26,909.34	income from memberships- many are on preauthorized pmt plan monthly.
	Expenses		Actual to August 19	
10-10-61700	Transfer to 250 Clark Reserve	50,000.00	50,000.00	reserve for future capital building needs
10-10-61753	250 Clark- building expenses	100,000.00	112,776.16	regular building expenses-hydro, cleaning etc
10-10-61754	250 Clark-Program Expenses	20,000.00	7,806.56	cost to run programming @250 Clark
10-10-61755	250 Clark- capital for building	25,000.00	✖ 71,572.96	capital -upgrades, repairs, purchases for building
10-10-61756	250 Clark- Loan Payments	103,714.00	69,998.17	payments on OSIFA Loan
10-10-61757	Fitness Centre expenses	15,000.00	9,855.41	costs to run the fitness centre
✖	unexpected capital repairs include- Non-Profit hallway doorway and cement walkway heaved and had to be redone			
	sewer line issue- had to dig up non-profit hallway and redo the sewer and drain lines correctly			
	a/c replacement in fitness area needed replaced			
	surge protection in the electrical panel			
	circulation pump for boiler needed work			
	water heater			
	basement cleanup-mold growth and sump pump.			

budget for building expense was a guess, because we are new to the building- cleaning expenses need to be broken out to fitness and program expenses a bit too.

THIS SITE PLAN AGREEMENT made this 3rd day of September, 2019

B E T W E E N:

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

(hereinafter referred to as the "Municipality")

OF THE FIRST PART,
- and -

MATTHEW LARIVÉE and DAINELLE SEGUIN
(Names to be as per registered ownership)

(hereinafter referred to as the "Owner")

OF THE SECOND PART.

AND WHEREAS the Owner, has obtained zoning approval to construct and rent yurts as a short term accommodation business on the lands subject to this Agreement;

AND WHEREAS lands in the Municipality are subject to site plan control pursuant to Municipal By-laws 2002-31;

AND WHEREAS the Municipality desires to clarify the roles and responsibilities for certain aspects of the development through this Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of mutual benefits, the Parties hereto agrees as follows:

SECTION I - LANDS TO BE BOUND

- 1) The lands to be bound by the terms and conditions of this Agreement (sometimes referred to as "the subject lands"), are located in the Municipality of Powassan and are more particularly described in Schedule "A" hereto.

SECTION II - COMPONENTS OF THE AGREEMENT

- 1) The text, consisting of Sections I through VI, and the following Schedules, which are attached hereto, constitute the components of this Agreement.

Schedule "A" - Legal Description of the Lands being developed.

Schedule "B" - Site Plan

DATE OF COUNCIL MTG.	Sept 3/19
AGENDA ITEM #	12-2

SECTION III - REGISTRATION OF AGREEMENT

- 1) This Agreement shall be registered on title to the Subject Lands at the expense of the OWNER.
- 2) The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration, as required.
- 3) The OWNER agrees to have the MUNICIPALITY register this Agreement at the expense of the OWNER.

SECTION IV - BUILDING PERMITS

- 1) This Agreement shall only apply to the construction of four (4) yurt structures defined for the purpose of this Agreement as a structure utilized for the purpose of commercial short-term accommodation that does not have internal plumbing, is not connected to a potable water supply, and does not include kitchen or bathroom facilities.
- 2) The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out any development until this Agreement has been registered on title to the lands described in Schedule "A" attached hereto.
- 3) On any application for a Building Permit and prior to the issuance thereof, the OWNER shall submit such plans, specifications and approvals with respect to the project as are required for the review and approval of the Chief Building Official.

SECTION V - PROVISIONS

- 1) The OWNER understands and agrees that this Agreement is intended to bind the OWNER with respect to provisions related to site alteration, development and maintenance of the Subject Lands.
- 2) The OWNER agrees that vehicle ingress and egress to the site shall be provided only in the manner shown in the site plan attached as Schedule "B" to this Agreement.
- 3) The OWNER agrees to be on-site and/or accessible at all times the yurts are occupied.
- 4) The OWNER agrees to locate each yurt in the location shown on the attached site plan, and each yurt may be accompanied only with 1 accessory portable washroom or Class 1 septic system, 1 accessory picnic table and 1 accessory fire pit.
- 5) The OWNER agrees to provide and maintain vehicular access to each yurt.
- 6) The OWNER agrees that there will no external tent sites or recreational trailers brought on-site in conjunction with the yurt short-term accommodation business;
- 7) The OWNER agrees that the maximum length of stay for any patron of the yurt rental business shall be 14 days.
- 8) The OWNER agrees to address and fulfill all requirements of the NBMCA.
- 9) The OWNER agrees that the yurt short-term rental business does not allow the lands subject to this Agreement to be used for outdoor festivals, carnivals, fairs, shows, or like events or on-site hunting, target shooting, or ATV, dirt bike trail activities, demolition derbies, off-roading or like activities.
- 10) The OWNER agrees to ensure garbage, waste and recycled material are stored inside a building and to dispose of said waste on a weekly basis.
- 11) The OWNER agrees to fence all areas utilized for livestock away from any lands utilized for yurt short-term rentals.
- 12) The OWNER agrees to not clear cut or alter the lands subject to this Agreement, except where necessary to accommodate each yurt structure and its permitted accessory uses.
- 13) The OWNER agrees that the maximum occupancy of a yurt is 8 people.
- 14) The OWNER agrees that any sign related to the yurt short term accommodation business will be located at the entrance and will be no larger than 1 metre by 1 metre.
- 15) The OWNER agrees to construct and maintain all yurt structures in compliance with the Ontario Fire Code.
- 16) Where the OWNER installs outdoor lighting, it shall be for the primary purpose of ensuring the security and safety of residents and shall be installed and oriented to minimize glare and direct exposure to neighbouring residents.
- 17) The OWNER agrees not to install holding tanks below ground.

- 18) The OWNER agrees that any patron bringing dogs on the property shall be required to keep the dog on a leash when outdoors.
- 19) The OWNER agrees that any new structure utilized in conjunction with the yurt short-term accommodation business and proposed subsequent to the passage of the By-law to enter into this Agreement will require an amendment to this Agreement and possibly an amendment to the Municipality's Zoning By-law.
- 20) The OWNER agrees to permit inspection of the subject lands by any Municipal Official or its authorized agent.
- 21) The OWNER agrees to reimburse the MUNICIPALITY for all costs associated with the preparation, administration, registration and processing of this Agreement prior to the issuance of a building permit.

SECTION VI - BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

- 1) This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.
- 2) This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the PARTIES hereto.
- 3) This Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 4) The MUNICIPALITY shall not release any security held in accordance with this Agreement in whole or in part until the MUNICIPALITY is satisfied that the OWNER has fulfilled all obligations specified under this Agreement.
- 5) Prior to initiating any site work or alteration the OWNER agrees to obtain any permit required under any applicable Provincial or Federal legislation or regulation. Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 6) The OWNER covenants and agrees to release and forever discharge the MUNICIPALITY and its agents from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the MUNICIPALITY to carry out any of its obligations under this Agreement, or, as a result of the MUNICIPALITY performing any municipal work on adjacent properties which may damage or interfere with the works of the OWNER, provided that such default, failure or neglect was not caused intentionally or through negligence on the part of the MUNICIPALITY, its servants or agents.
- 7) The OWNER covenants and agrees to release and forever discharge the MUNICIPALITY and its agents from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise as a result of the OWNER undertaking site alteration, constructing and maintaining the physical works, buildings or structures specified in this Agreement.
- 8) Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER NAME AND ADDRESS:

Mr. Matthew Larivee
1175 Memorial Park Drive E., RR4
Powassan, Ontario
POH 1Z0

MUNICIPALITY:

Clerk
Municipality of Powassan
466 Main Street
Box 250
Powassan, Ontario
POH1Z0

THIS AGREEMENT shall enure to the benefit of and be binding upon each of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

THIS AGREEMENT was executed by the duly authorized signing officers of each party and sealed this 3rd day of September, 2019.

SIGNED, SEALED AND DELIVERED
in the presence of:

Witness

Signature of Owner

Witness

Signature of Owner

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

Witness

Mayor, Peter McIsaac

Witness

Clerk, Maureen Lang

SCHEDULE "A"

Legal Description

Part of Lot 1, Concession 12, Pcl 9840, NS

SCHEDULE "B"

Site Plan



Maureen Lang

Subject: FW: Canadian Rural and Remote Broadband Conference

From: Annemarie Rhindress [mailto:Annemarie.Rhindress@cityofnorthbay.ca]

Sent: Thursday, August 15, 2019 2:29 PM

Cc: Erin Richmond <Erin.Richmond@cityofnorthbay.ca>

Subject: Canadian Rural and Remote Broadband Conference

For your information, please find attached a media release regarding a conference that will be held November 12-14, 2019 in the City of North Bay.

The conference site is: <https://bridgingthedigitaldivide.ca>

Please share with colleagues and interested parties.

Thanks,

Annemarie Rhindress
Administrative Assistant
The City of North Bay
Economic Development Department
200 McIntyre St. E., P.O. Box 360
North Bay ON P1B 8H8
705.474.0400 ext. 2417
Investinnorthbay.ca

<Media Release - New Conference Will Help Bridge the Digital Divide.pdf>

DATE OF COUNCIL MTG.	Sept 3/19
AGENDA ITEM #	13-1

Source: Amedeo Bernardi Consulting Inc.

August 15, 2019 09:15 ET

New Conference Will Help Bridge the Digital Divide

NORTH BAY, Ontario, Aug. 15, 2019 (GLOBE NEWSWIRE) — Delivering broadband to rural and remote regions in Canada faces unique, complex challenges as compared to broadband deployments in urban settings.

And since the majority of telecom conferences (also held mostly in big cities) normally try to address all of those issues in perhaps a single session, a brand new conference intends to dedicate itself entirely to the challenges faced by communities, carriers, vendors, government and consumers when it comes to rural broadband.

The first annual **Canadian Rural and Remote Broadband Conference** will take place this November 12-14 in beautiful North Bay, Ontario and will provide a tremendous information sharing forum for community leaders, rural advocates, service providers and government.

This summit will provide a unique opportunity for stakeholders to come together and share their knowledge, experiences, lessons learned and advice via a gathering focused on the challenges and realities of creating a sustainable and ubiquitous digital economy for the rural and remote regions of our country.

The agenda, [available here](#), is focused on educating and informing community leaders and related stakeholders about the challenges and options surrounding the implementation of broadband solutions in their regions and the evolving technological landscape, specifically in rural and remote areas.

"I want this conference to set the tone for broader collaboration across all stakeholders – communities, regions, service providers, vendors and all levels of government across the country," said Amedeo Bernardi, the conference organizer.

Amedeo has a long history in rural connectivity himself having spent many years in wired and wireless communications across Canada working for the likes of Clearnet, Bell Mobility, Ontera, and Bruce Telecom. He knows the rural broadband challenges, partnering with his clients to improve connectivity to their rural and remote homes and businesses every day.

"As it states in the Competition Bureau's recent study on the Canadian broadband market, 'There is a significant difference between broadband internet options available to consumers in the more densely populated areas of Canada and those in more rural and remote settings. In the more sparsely populated parts of the country, where companies are less likely to earn a comparable level of revenues to repay their investments, it is difficult for a company to justify making the very large investments necessary to provide modern networks. The real world effect of this is that networks in rural and remote areas are generally slower, and served by fewer companies, than those in more urban areas'," says Bernardi.

"We are excited to support Amedeo and be a Founding Sponsor of the first annual Canadian Rural and Remote Broadband Conference," said Alan Lieff, Vice President, Americas International for Calix. "Rural broadband is an established passion of ours, and supporting this conference is just another way we are working to bridge the digital divide. Calix has helped connect more than 150 previously underserved communities in North America by partnering with nontraditional service providers such as Municipalities and Electric Utilities as they step up to ensure their communities will not be left behind. We applaud Amedeo and his mission to see to it that all Canadians have access to broadband, regardless of their proximity to a major city. Calix has seen so many successful Municipal networks and the benefits they bring to their residents that we are excited to share our experience with attendees of this conference."

This conference will be essential for anyone who wants to better understand rural and remote broadband challenges, engage with other stakeholders to learn about their experiences, and explore the options to collaborate so to deliver effective solutions.

The forum will be held at the North Bay Best Western Hotel and Conference Centre beginning with a welcome reception on Tuesday, November 12, followed by two days of information sharing. Please [click here](#) for registration packages and details. Early Bird registration is available for Public Sector and Community Leaders until September 30th.

Canada's Rural & Remote Broadband Conference Agenda

Tuesday, November 12, 2019

5:00pm - Registration
7:00pm

7:00pm - Welcome Reception
9:00pm *We invite you to mingle with conference delegates, enjoy some finger foods and refreshments from the bar.*

Wednesday, November 13, 2019

7:00am - Registration and Breakfast
8:30am

8:30am - Conference Introductions
8:45am

8:45am - Keynote #1 – Why the Rural Digital Divide Matters
9:15am *More than Ever*
This session will explore the rural digital divide and how investment in Broadband is a key factor in addressing economic development, rural outmigration and community well-being.

9:15am - Broadband Technological Solutions for Rural and
10:00am Remote Communities – PART 1:
The Evolution of Broadband Technologies, Speeds and Capacity Challenges in Rural and Remote Areas.

10:00am - Break
10:15am

10:15am - Broadband Technological Solutions for Rural and
11:15am Remote Communities – PART 2:
What is the "Last Mile" and will 5G Solve our Rural Connectivity Challenges? What are the Options?

11:15am - Broadband Technology Solutions for Rural and
noon Remote Communities – PART 3:
Managing the User Experience – What Happens Inside your Institution, Business or Residence?

noon - Lunch and Keynote - Mobilizing Your Community for
1:15pm Solving the Broadband Connectivity Puzzle.

- 1:15pm - Funding Programs:
2:00pm *What are the Current Government Programs Available and their Requirements?*
- 2:00pm - Panel Discussion: First Nations Broadband
3:00pm Connectivity
The Opportunities and Challenges of New Models, Partnerships and Duty to Consult Obligations.
- 3:00pm - Break
3:15pm
- 3:15pm - Community Models for Addressing Connectivity
4:00pm Challenges.
Brief overview of the various community models -- open networks to private networks, rev sharing, municipal and utility-led deployments.
- 4:00pm - Panel Discussion: Collaborating to Build a Stronger
5:00pm Rural and Remote Broadband Ecosystem.
Discussion between various "regional" groups that have established or are in the process of establishing Broadband projects.
- 5:00pm - Day Wrap-up
5:15pm
- 6:30pm - Dinner and Keynote TBD
8:30pm

Thursday, November 14, 2019

- 7:00am - Breakfast
8:00am
- 8:00am - Introduction to the Day
8:15am *Summary of the remainder of the conference and updates.*
- 8:15am - Project Lifecycle:
9:00am *Options for Effectively Deploying and Operating a Broadband Network*
- 9:00am - Smart Cities & Intelligent Communities:
9:30am *How Rural and Remote Communities can Participate.*

9:30am - 10:15am	Q&A #1 <i>British Columbia's Connected Coast Project</i>
10:15am - 10:30am	Break
10:30am - 11:15am	Q&A #2 <i>Ontario's Northeast Superior Region Broadband Network</i>
11:15am - noon	Q&A #3 <i>TBD</i>
noon to 1:00pm	Luncheon and Conference Closing Remarks

Founding Sponsor



Media Sponsor



Topics and times subject to change.

Maureen Lang

From: Dave Gray <CEDO@burksfalls.ca>
Sent: Thursday, August 22, 2019 3:48 PM
To: Beth Morton; 'Brenda Fraser'; Cheryl Marshall; John Theriault (clerk@armourtownship.ca); Charlene Watt; Nicky Kunkel; Judy Kosowan; Nancy Field; Andrew Farnsworth; Nicole Fraser; 'Caitlin Haggart'; Nancy Austin; Leanne Crozier; Susan Arnold; 'Brenda Paul'; Maureen Lang; Kim Bester
Cc: 'Lewis Hodgson'; bruntontim@gmail.com; 'Brenda Scott'; Celia Finley; Peter McIsaac; Kelly Elik; 'Tim Bryson'; 'Willy Hollett'; Margaret Ann MacPhail; Wendy Whitwell; Barbara Belrose; jessica@womensownresource.org; Ciara Stead; Ron Begin; Alkins, Melanie (MNDM); Stacie Fiddler; 'Courtney Metcalf'
Subject: Almaguin Economic Development Gala with Terry O'Reilly - Advanced Council Invitation & Save the Date
Attachments: Savethedate-02.jpg

Good Afternoon All,

I am very excited to announce the upcoming Almaguin Economic Development Gala! **This year's keynote presentation will feature Terry O'Reilly from the very popular radio show 'Under the Influence' which airs on CBC Radio One and Sirius/XM.** Chef Aquila Owens from Dream Cuisine will be returning this year along with our friends at Highlander Brew Co and Copperhead Distillery to offer all guests some great 'Tastes of Almaguin'!

Event Date: Thursday, October 3
Doors: Open @ 5:30
Location: 250 Clark St, Powassan.

Similar to last year, we are sending out an advanced council invitation to make sure that all of our municipal partners have a chance to reserve a seat at the event and share in the celebration. From now until Wednesday September 4th, we are reserving seats for up to 3 council representatives (or staff members) per municipality. Spouses are welcome to attend as space permits. **We are capping the registration at 150 guests again this year, so please make sure to reserve your seating as soon as possible.** We will be releasing the poster to other stakeholders, regional neighbors and businesses beginning August 28. **There is a \$20 registration fee that will be payable at the door.** Please note that this event has a targeted audience and will not be advertised publicly.

To RSVP, please email info@womensownresource.org or call Deb @ 705-386-9672 and provide the names of attendees along with their email addresses (for any updates/changes).

Dave Gray, Ec.D.
Community Economic Development Officer
Almaguin Community Economic Development
(705)571-1564 | CEDO@Burksfalls.ca



DATE OF COUNCIL MTG.	Sept. 3/19
AGENDA ITEM #	13-2

Villages
of *Almaguin*

THURSDAY, OCTOBER 3, 2019

250 clark

DOORS OPEN @ 5:30 PM AT
250 CLARK STREET, POWASSAN

ADMISSION: \$20

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8735	DISTRICT OF PARRY SOUND MUNICIPAL ASSOC., C/O TWP OF PERRY, 1695 EMSDALE ROAD, EMSDALE, ON, P0A 1J0								
2019	FALL MEETING 08/20/19		08/20/19	\$30.00	\$30.00	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	\$0.00
2019	FALL MEETING 08/20/19		08/20/19	\$30.00	\$30.00	10-10-61026	P.MCISAAC-MAYOR	\$0.00	\$0.00
2019	FALL MEETING 08/20/19		08/20/19	\$60.00	\$60.00	10-10-61027	D.BRITTON-COUNCIL	\$0.00	\$0.00
				\$120.00					
8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0								
4035	08/21/19 250 clark side walk		08/21/19	\$2,289.69	\$2,289.69	250 CLARK-BUILDING		\$0.00	(\$140,591.95)
4036	08/21/19 COMMUNITY GARDEN TOPSOIL REMOVAL		08/21/19	\$2,834.02	\$2,834.02	250 CLARK-PROGRAM		\$0.00	(\$8,702.05)
				\$6,156.12					
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0								
24636	08/20/19 CAKE		08/20/19	\$19.00	\$19.00	OFFICE SUPPLIES		\$0.00	(\$12,053.26)
				\$30.06					
8940	PRICE ADVERTISING INC, 7 JOHN ST UNIT 4, HUNTSVILLE, ON, P1H 1H5								
09-11	2ND HALF 08/21/19 BILLBOARDS		08/21/19	\$2,747.52	\$2,747.52	ADVERTISING		\$0.00	(\$1,903.16)
				\$3,051.00					
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2								
6989579	2679147 08/20/19 466 MAIN ST NATURAL GAS-1305		08/20/19	\$0.00	\$0.00	10-10-61620	NATURAL GAS	\$0.00	\$0.00
6989579	2679147 08/20/19 GAS @ 250-1742		08/20/19	\$86.63	\$86.63	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$140,591.95)
				\$156.70					
9120	METROLAND MEDIA, P.O. BOX 300, HAMILTON, ON, L8N 3G3								
5048499	08/20/19 ADVERTISING		08/20/19	\$76.32	\$76.32	ADVERTISING		\$0.00	(\$1,903.16)
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5								
9541703	08/20/19 250 CLARK-BUILDING EXPENSE		08/20/19	\$197.92	\$197.92	250 CLARK-BUILDING		\$0.00	(\$140,591.95)
				\$291.38					
9354	PENNEY & COMPANY, BOX 87, POWASSAN, ON, P0H 1Z0								
8813	08/20/19 RETRACTABLE BANNERS		08/20/19	\$1,886.63	\$1,886.63	ADVERTISING		\$0.00	(\$1,903.16)
				\$2,095.02					
9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4								
2019028 2	08/20/19 COMPUTER CONSULTING, CAMERAS		08/20/19	\$4,889.25	\$4,889.25	10-10-61570	COMPUTERS	\$0.00	(\$46,954.12)
				\$5,537.06					
9768	OFFICE CENTRAL, 498 MARKLAND STREET BLDG 7, MARKHAM, ON, L6C 1Z6								
1629925-0	08/20/19 OFFICE SUPPLIES		08/20/19	\$796.58	\$796.58	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$12,053.26)
				\$884.57					
9860	POWASSAN VOODOO'S, , , ,								
2019	PINK IN THE 08/20/19 PINK IN THE RINK		08/20/19	\$135.08	\$135.08	10-10-61030	DONATIONS MADE	\$0.00	(\$6,950.32)
				\$150.00					
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
3113358 819	08/20/19 TELECOM @ 250 CLARK		08/20/19	\$457.87	\$457.87	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$140,591.95)
				\$536.55					
10063	POSTMEDIA NETWORK INC, P.O. BOX 7400, LONDON, ON, N5Y4X3								
6213748	08/21/19 TENDER ADS		08/21/19	\$402.24	\$402.24	10-10-61050	ADVERTISING	\$0.00	(\$1,903.16)

DATE OF COUNCIL MFG.	Sept 3 19
AGENDA ITEM #	15

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10135	08/21/19	GREG WILCOX, 432 OUELLETTE ROAD, CORBEIL, ON, P0H1K0	08/21/19	\$808.99	\$808.99	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$140,591.95)
19-11	08/21/19	250 CLARK PAINTING	08/21/19	\$898.35	\$898.35				

Total GENERAL GOVERNMENT

\$65,107.68

FIRE DEPARTMENT

8855	103007191106072	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	08/21/19	\$65.00	\$65.00	10-15-62060	FIRE PREVENTION	\$0.00	(\$906.22)
8954	55843574284357	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	08/20/19	\$41.12	\$41.12	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$39,598.02)
8982	47779	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5	08/21/19	\$41,495.61	\$41,495.61	10-15-62070	CAPITAL FIRE	\$0.00	(\$8,543.75)
9023	1173474	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	08/20/19	\$61.26	\$61.26	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$39,598.02)
6989579	2679147	TCFD NATURAL GAS - 2467	08/20/19	\$37.07	\$37.07	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$39,598.02)
9030	5110444	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	08/21/19	\$81.40	\$81.40	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$39,598.02)
10201	2019-07	NORTH BAY CENTRAL AMBULANCE COMMUNICATIONS CENTRE, C/O NBRHC, 50 COLLAGE DRIVE, NORTH BAY, ON, P1B 0A4	08/20/19	\$220.00	\$220.00	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$1,681.20)
Total FIRE DEPARTMENT				\$42,001.46	\$42,001.46				

PUBLIC WORKS

8751	4040	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN, ON, P0H 1Z0	08/21/19	\$610.56	\$610.56	10-20-63210	BRIDGES & CULVERTS-	\$0.00	(\$1,833.80)
8799	16841	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	08/21/19	\$715.71	\$715.71	10-20-63640	96 BACKHOE-	\$0.00	(\$1,637.81)
8806	527764	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	08/21/19	\$42.31	\$42.31	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$6,583.17)
527765	527764	FUEL FOR 2014 FREIGHTLINER	08/21/19	\$213.91	\$213.91	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$6,583.17)
527764	527764	FUEL FOR 2014 FREIGHTLINER	08/21/19	\$42.31	\$42.31	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$8,962.88)
527765	527764	FUEL FOR 2011 FREIGHTLINER	08/21/19	\$213.91	\$213.91	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$8,962.88)
527763	527764	FUEL FOR 2011 FREIGHTLINER	08/21/19	\$167.81	\$167.81	10-20-63540	2014 GMC -	\$0.00	(\$3,649.64)
527764	527765	FUEL FOR 2014 CHEV FUEL	08/21/19	\$42.29	\$42.29	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$14,303.91)
527765	527763	FUEL FOR 2013 FREIGHTLINER	08/21/19	\$213.89	\$213.89	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$14,303.91)
527763	527763	FUEL FOR 2013 FREIGHTLINER	08/21/19	\$167.81	\$167.81	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$2,284.49)

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
527763	08/21/19	CHEV TRUCK FUEL	08/21/19	\$167.81	\$167.81	10-20-63600	2015 GMC-	\$0.00	(\$2,939.19)
527763	08/21/19	LAWN EQUIPMENT-MAT/SUPPLIES	08/21/19	\$55.94	\$55.94	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$1,897.72)
				\$1,327.99					
8912	08/21/19	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0	08/21/19	\$100.17	\$100.17	10-20-63060	PUBLIC WORKS-	\$0.00	(\$41,701.79)
25060	08/21/19	COFFEE							
9023	08/20/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	08/20/19	\$22.39	\$22.39	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,223.00)
6989579	08/20/19	PW SHOPS NATURAL GAS - 2330	08/20/19	\$25.05	\$25.05	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,223.00)
6989579	08/20/19	PW SHOPS NATURAL GAS - 1890							
9030	08/21/19	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	08/21/19	\$61.05	\$61.05	10-20-63060	PUBLIC WORKS-	\$0.00	(\$41,701.79)
5110444	08/21/19	PW INTERNET SERVICE							
9133	08/21/19	EMPLOYEE							
DENTAL	08/21/19	DENTAL							
9669	08/21/19	SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5	08/21/19	\$248.00	\$248.00	10-20-61510	BENEFITS	\$0.00	(\$1,902.81)
51820	08/21/19	TIRE CHAINS							
9720	08/20/19	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4	08/20/19	\$975.63	\$975.63	10-20-63060	2014 FREIGHTLINER-	\$0.00	(\$41,701.79)
2019028 2	08/20/19	COMPUTER CONSULTING, CAMERAS							
9758	08/20/19	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	08/20/19	\$68.93	\$68.93	10-20-63060	PUBLIC WORKS-	\$0.00	(\$41,701.79)
845520062011066	08/20/19	PUBLIC WORKS-MATERIAL & SUPPLIES							
10335	08/21/19	BRUMAN CONSTRUCTION INC., 1141 CARMICHAEL DRIVE, NORTH BAY, ON, PROGRESS 2	08/21/19	\$345,338.54	\$345,338.54	10-20-63860	CAPITAL-	\$0.00	(\$91,268.08)
10356	08/21/19	R.W. LAPP TRUCKING, 121184 RIVER LINE, RR # 6, THAMESVILLE, ON, N0P 2K0	08/21/19	\$5,495.04	\$5,495.04	10-20-63420	WINTER CONTROL-	\$0.00	(\$74,753.86)
1742.	08/21/19	TRUCKING ROAD SALT							
				\$5,495.04					
				\$355,610.36					
Total PUBLIC WORKS									
ENVIRONMENT									
8751	08/21/19	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	08/21/19	\$2,442.24	\$2,442.24	10-25-64910	LANDFILL SITE-	\$0.00	(\$20,554.42)
4006	08/21/19	LANDFILL COMPACTOR							
8806	08/21/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1	08/21/19	\$42.31	\$42.31	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$15,310.15)
527764	08/21/19	FUEL FOR GARBAGE TRUCK							
527765	08/21/19	FUEL FOR GARBAGE TRUCK							
				\$256.22					
9363	08/21/19	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5	08/21/19	\$3,644.01	\$3,644.01	10-25-64965	LANDFILL SITE-	\$0.00	(\$36,626.25)
13090	08/21/19	LANDFILL SITE-MAINTENANCE REC OF A							
				\$3,644.01					

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10357 T059057	08/21/19 08/21/19 TARP	DEL EQUIPMENT INC., 210 HARRY WALKER PARKWAY, NEWMARKET, ON, L3Y 7B4	08/21/19	\$368.37	\$368.37	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$15,310.15)
Total ENVIRONMENT									
WATER									
8751 4052		EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	08/21/19	\$1,170.24	\$1,170.24	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$11,166.66)
9023 6989579 2679147		UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	08/20/19	\$23.04	\$23.04	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$11,166.66)
9030 5110444		VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	08/21/19	\$76.30	\$76.30	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$28,239.50)
Total WATER									
SEWER									
9023 6989579 2679147		UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	08/20/19	\$31.81	\$31.81	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$6,889.81)
Total SEWER									
PROTECTION TO PERSONS & PROPERTY									
9123 MAY 23 2019		MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0	08/21/19	\$105.12	\$105.12	10-50-62600	ANIMAL CONTROL &	\$0.00	\$30.00
Total PROTECTION TO PERSONS & PROPERTY									
RECREATION									
8792 200097470823 819		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	08/20/19	\$266.26	\$266.26	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$4,782.54)
8799 72602		J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	08/21/19	\$396.86	\$396.86	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$4,782.54)
9023 6989579 2679147		UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	08/20/19	\$990.81	\$990.81	10-55-67110	POOL-MATERIAL &	\$0.00	(\$16,083.22)
6989579 2679147		POOL NATURAL GAS - 1355	08/20/19	\$27.71	\$27.71	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$4,621.42)
9120 206686		METROLAND MEDIA, P.O. BOX 300, HAMILTON, ON, L8N 3G3	08/21/19	\$76.32	\$76.32	10-55-67020	PARKS-CANADA DAY	\$0.00	(\$12,315.94)

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10051	08/21/19	KERI LOXTON, 162 ENGLISH LINE, RR 2, POWASSAN, ON, P0H1Z0	08/21/19	\$55.31	\$55.31	10-55-67510	RECREATION-GAP/SMILE	\$0.00	(\$6,339.59)
		08/21/19 HEALTHY FOOD DAY GAP							
10353	08/20/19	FORREST HERMAN, 509 MEMORIAL PARK DR, POWASSAN, ON, P0H 1Z0	08/20/19	\$208.00	\$208.00	10-55-67110	POOL-MATERIAL &	\$0.00	(\$16,083.22)
		08/20/19 POOL FUN DAY SUPPLIES							
Total RECREATION									
HEALTH SERVICES									
9023	08/20/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	08/20/19	\$0.00	\$0.00	10-60-65310	MEDICAL CENTRE-	\$0.00	\$0.00
		6989579 2679147 08/20/19 MEDICAL CENTRE NATURAL GAS - 1396							
Total HEALTH SERVICES									
HISTORICAL & CULTURE									
8954	08/20/19	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	08/20/19	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION	\$0.00	(\$25,445.51)
		109955001314073 08/20/19 POWASSAN LEGION EXPENSE							
9023	08/20/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	08/20/19	\$0.00	\$0.00	10-65-66010	GOLDEN SUNSHINE	\$0.00	\$0.00
		6989579 2679147 08/20/19 SUNSHINE HALL NATURAL GAS- 3412							
9176	08/20/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	08/20/19	\$160.27	\$160.27	10-65-67680	POWASSAN LEGION	\$0.00	(\$25,445.51)
		9541714 08/20/19 POWASSAN LEGION EXPENSE							
9820	08/20/19	BELL CANADA INTERNET, CUSTOMER PAYMENT CENTRE, P.O. BOX 3650 STATION DON MILLS, TORONTO, ON, M3C 3X9	08/20/19	\$100.38	\$100.38	10-65-67680	POWASSAN LEGION	\$0.00	(\$25,445.51)
		508216077 819 08/20/19 LEGION INTERNET							
Total HISTORICAL & CULTURE									
PLANNING & DEVELOPMENT									
9456	08/20/19	RYMAN TITLES INC, BOX 224, PARRY SOUND, ON, P2A 2X3	08/20/19	\$156.77	\$156.77	10-70-68010	PLANNING &	\$0.00	(\$10,798.63)
		24562 08/20/19 TCCC SUBSEARCH							
9769	08/21/19	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7	08/21/19	\$183.17	\$183.17	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
		3874 08/21/19 KUNKEL ZBA							
3943	08/21/19	PLANNING SERVICES	08/21/19	\$101.76	\$101.76	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
3944	08/21/19	PLANNING SERVICES	08/21/19	\$162.82	\$162.82	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
3945	08/21/19	NEW MV	08/21/19	\$162.82	\$162.82	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
3946	08/21/19	KUNKEL ZBA	08/21/19	\$610.56	\$610.56	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
3947	08/21/19	HK ZBA	08/21/19	\$40.70	\$40.70	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
3948	08/21/19	HALLSTEAD	08/21/19	\$40.70	\$40.70	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
3949	08/21/19	LARIVEE ZBA AND SPA	08/21/19	\$203.52	\$203.52	10-70-68005	PLANNING	\$0.00	(\$12,217.01)
Total PLANNING & DEVELOPMENT									
\$1,506.05									

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10354	08/21/19	ROGER NEW, 59 HUNT LINE, POWASSAN, ON, SEPT 4 2019 08/21/19 PLANNING REFUND	08/21/19	\$319.20	\$319.20	10-70-58000	PLANNING FEES	\$0.00	(\$8,568.80)
10355	08/21/19	DOUGLAS COX, 13 OAKWOOD RD, POWASSAN, ON, P0H 1Z0 SEPT 4 2019 08/21/19 PLANNING REFUND	08/21/19	\$319.20	\$319.20	10-70-58000	PLANNING FEES	\$0.00	(\$8,568.80)
Total PLANNING & DEVELOPMENT									

Total PLANNING & DEVELOPMENT

TROUT CREEK COMMUNITY CENTRE

9023	08/20/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 6989579 2679147 08/20/19 TCCC NATURAL GAS-0700	08/20/19	\$50.08	\$50.08	10-75-61620	NATURAL GAS	\$0.00	(\$4,134.09)
9030	08/21/19	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8 5110444 08/21/19 TCCC INTERNET	08/21/19	\$61.05	\$61.05	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,124.51)
9053	08/20/19	ANDERSON & ROSS LTD., 1350 FRANKLIN ST., NORTH BAY, ON, P1B 2M3 69900 08/20/19 ROLL UP DOOR	08/20/19	\$1,564.51	\$1,564.51	10-75-61820	MAINTENANCE	\$0.00	(\$7,788.81)
9176	08/20/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5 9541205 08/20/19 MAINTENANCE-PEST CONTROL	08/20/19	\$114.00	\$114.00	10-75-61820	MAINTENANCE	\$0.00	(\$7,788.81)
10153	08/20/19	RICK VALLANCOURT, PO BOX 241, SOUTH RIVER, ON, P0A 1X0 JULY 30 2019 08/20/19 SEPTIC PUMP OUT	08/20/19	\$188.26	\$188.26	10-75-61820	MAINTENANCE	\$0.00	(\$7,788.81)
Total TROUT CREEK COMMUNITY CENTRE									

Total TROUT CREEK COMMUNITY CENTRE

SPORTSPLEX

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8954	08/20/19	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8 56130364313036 08/20/19 BUILDING SUPPLIES	08/20/19	\$47.90	\$47.90	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$3,497.97)
9023	08/20/19	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 6989579 2679147 08/20/19 SPORTSPLEX NATURAL GAS (A) - 1336	08/20/19	\$96.46	\$96.46	10-80-61620	NATURAL GAS	\$0.00	(\$11,589.48)
9176	08/20/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5 9541801 08/20/19 PEST/ODOUR CONTROL	08/20/19	\$353.62	\$353.62	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$30,538.50)
9926	08/20/19	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 422410 003111682 08/20/19 OFFICE EXPENSES	08/20/19	\$254.40	\$254.40	10-80-61555	OFFICE EXPENSES	\$0.00	(\$2,611.83)
Total SPORTSPLEX									

Total SPORTSPLEX

Total Bills To Pay:

\$478,707.12

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
	8848		MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9							
	PR976	08/13/19	Payroll from 7/27/2019 to 8/10/2019	08/13/19	\$1,435.61	\$1,435.61	10-10-33320	A/P EHT	\$0.00	\$1,972.30
	PR977	08/27/19	Payroll from 8/10/2019 to 8/24/2019	08/27/19	\$1,376.43	\$1,376.43	10-10-33320	A/P EHT	\$0.00	\$1,972.30
	PR979	08/27/19	Payroll from 8/10/2019 to 8/23/2019	08/27/19	\$7.53	\$7.53	10-10-33320	A/P EHT	\$0.00	\$1,972.30
					\$2,819.57					
	8903		OMERS, P.O. BOX 19575 SUITE 1701, SUITE 1701, TORONTO, ON, M7Y 3M1							
	PR976	08/13/19	Payroll from 7/27/2019 to 8/10/2019	08/13/19	\$8,968.06	\$8,968.06	10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
	PR977	08/27/19	Payroll from 8/10/2019 to 8/24/2019	08/27/19	\$8,929.50	\$8,929.50	10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
					\$17,897.56					
	8975		SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7							
	JULY19MH8	07/23/19	HST 8%	07/31/19	(\$27.20)	(\$27.20)	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$5,539.40)
	JULY19MH8	07/23/19	HST 5%	07/31/19	(\$17.00)	(\$17.00)	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$66,311.87)
					(\$44.20)					
	9040		WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3							
	PR976	08/13/19	Payroll from 7/27/2019 to 8/10/2019	08/13/19	\$2,287.44	\$2,287.44	10-10-33330	A/P WSIB	\$0.00	\$554.24
	PR977	08/27/19	Payroll from 8/10/2019 to 8/24/2019	08/27/19	\$2,191.82	\$2,191.82	10-10-33330	A/P WSIB	\$0.00	\$554.24
	PR979	08/27/19	Payroll from 8/10/2019 to 8/23/2019	08/27/19	\$12.16	\$12.16	10-10-33330	A/P WSIB	\$0.00	\$554.24
					\$4,491.42					
	9080		RECEIVER GENERAL - PAYROLL DEDUCTIONS,...							
	PR977	08/27/19	Payroll from 8/10/2019 to 8/24/2019	08/27/19	\$6,955.33	\$6,955.33	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
	PR979	08/27/19	Payroll from 8/10/2019 to 8/23/2019	08/27/19	\$49.76	\$49.76	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
	PR977	08/27/19	Payroll from 8/10/2019 to 8/24/2019	08/27/19	\$3,223.46	\$3,223.46	10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
	PR979	08/27/19	Payroll from 8/10/2019 to 8/23/2019	08/27/19	\$19.13	\$19.13	10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
	PR977	08/27/19	Payroll from 8/10/2019 to 8/24/2019	08/27/19	\$2,253.31	\$2,253.31	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
	PR979	08/27/19	Payroll from 8/10/2019 to 8/23/2019	08/27/19	\$15.00	\$15.00	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
	PR977	08/27/19	Payroll from 8/10/2019 to 8/24/2019	08/27/19	\$5,241.20	\$5,241.20	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
	PR979	08/27/19	Payroll from 8/10/2019 to 8/23/2019	08/27/19	\$25.64	\$25.64	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
					\$17,782.83					
	9080		RECEIVER GENERAL - PAYROLL DEDUCTIONS,...							
	PR976	08/13/19	Payroll from 7/27/2019 to 8/10/2019	08/13/19	\$7,483.57	\$7,483.57	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
	PR976	08/13/19	Payroll from 7/27/2019 to 8/10/2019	08/13/19	\$3,599.03	\$3,599.03	10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
	PR976	08/13/19	Payroll from 7/27/2019 to 8/10/2019	08/13/19	\$2,497.33	\$2,497.33	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
	PR976	08/13/19	Payroll from 7/27/2019 to 8/10/2019	08/13/19	\$6,131.74	\$6,131.74	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
					\$19,711.67					
					\$62,658.85					

Total GENERAL GOVERNMENT

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>FIRE DEPARTMENT</u>										
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	08/27/19		08/27/19	\$877.04	\$877.04	10-15-62020	FIRE DEPT.-OPERATIO	\$0.00	(\$39,818.87)
	AUG 2019 FIRE D 08/27/19 WSIB FIRE DEPT					\$877.04				
Total FIRE DEPARTMENT										
\$877.04										
\$877.04										
<u>SPORTSPLEX</u>										
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	07/23/19		07/31/19	(\$340.00)	(\$340.00)	10-80-61982	SPORTSPLEX BAR EXP	\$0.00	(\$11,088.48)
	JULY19MH8 07/23/19 EXPEDIA - BEST WESTERN - CANCELLEC					(\$340.00)				
Total SPORTSPLEX										
(\$340.00)										
(\$340.00)										
Total Bills To Pay:										
\$63,195.89										

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8890	08/28/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	08/28/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$112,776.16)
105991	08/28/19	MAT RENTALS			\$61.93				
8918	08/28/19	PETER MCISAAC, P.O. BOX 646, POWASSAN, ON, P0H 1Z0	08/28/19	\$135.00	\$135.00	10-10-67041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$1,171.00	10-10-61026	P.MCISAAC-MAYOR	\$0.00	(\$2,697.64)
AUG 26 2019 AMO	08/28/19	AMO MEALS,PER DIEM AND PARKING			\$1,306.00				
9378	08/28/19	BEATTY PRINTING, 661 CASSELLS STREET, NORTH BAY, ON, P1B 4A1	08/28/19	\$582.07	\$582.07	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$12,868.84)
46256	08/28/19	CARDS			\$646.36				
9872	08/28/19	employee	08/28/19	\$168.00	\$168.00	10-10-61510	BENEFITS	\$0.00	(\$16,918.18)
DENTAL	08/28/19	DENTAL							
10061	08/28/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	08/28/19	\$75.24	\$75.24	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$32,514.11)
106012	08/28/19	LIBRARY LIFE/DISABILITY INS	08/28/19	\$529.61	\$529.61	10-10-61510	BENEFITS	\$0.00	(\$16,918.18)
106012	08/28/19	OFFICE LIFE/DISABILITY INS			\$604.85				
10233	08/28/19	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	08/28/19	\$183.17	\$183.17	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$112,776.16)
1173	08/28/19	REPLACE BREAKER			\$251.17				
10276	08/28/19	TERRY LANG, NORTH BAY, ON,	08/28/19	\$90.00	\$90.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$90.00				
10358	08/28/19	SECURTEK, 70-1ST AVENUE NORTH, YORKTON, SK, S3N 1J6	08/28/19	\$14.40	\$14.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$66,296.87)
9793623	08/28/19	HST 5%	08/28/19	\$17.97	\$17.97	10-10-24125	A/R HST 8% (6.24)	\$0.00	(\$78,420.67)
9793623	08/28/19	HST recoverable			\$32.37				
10360	08/28/19	ROY WARRINER, , , ,	08/28/19	\$90.00	\$90.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$90.00				
10361	08/28/19	SCOTT BARBER, , , ,	08/28/19	\$90.00	\$90.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$90.00				
10362	08/28/19	LESLIE ARMITAGE, , , ,	08/28/19	\$90.00	\$90.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$90.00				
10363	08/28/19	DAN MCCrackEN, , , ,	08/28/19	\$90.00	\$90.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$90.00				
10364	08/28/19	STEVE BOYLE, , , ,	08/28/19	\$40.00	\$40.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$0.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$12,469.34)
FARMTOTABLE	08/28/19	FARM TO TABLE REFUND			\$40.00				
Total GENERAL GOVERNMENT									\$6,062.12

8/28/2019 4:02pm

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
FIRE DEPARTMENT									
8792	200095870626 819	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 FIRE DEPT.-OPERATIONS	08/28/19	\$136.59	\$136.59	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$40,695.91)
8890	105992	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 MAT RENTAL	08/28/19	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$4,125.32)
9059	7057246880 819	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 FIRE DEPT.-OPERATIONS	08/28/19	\$33.49	\$33.49	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$40,695.91)
10061	106012	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 MF LIFE/DISABILITY INS	08/28/19	\$54.46	\$54.46	10-15-61510	BENEFITS	\$0.00	(\$3,092.42)
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8660	55105	ATLANTIC INDUSTRIES LTD., P O BOX 6161, SACKVILLE, NB, E4L 1G6 MANHOLES, CULVERTS	08/28/19	\$11,649.95	\$11,649.95	10-20-63840	CAPITAL-MEMORIAL	\$0.00	(\$36.02)
8792	200031148485 819	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 PUBLIC WORKS BLDGS UTILITIES	08/28/19	\$112.21	\$112.21	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,270.44)
200067996361 819		08/28/19 PUBLIC WORKS BLDGS UTILITIES	08/28/19	\$32.89	\$32.89	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,270.44)
200118558926 819		08/28/19 PUBLIC WORKS BLDGS UTILITIES	08/28/19	\$90.83	\$90.83	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$8,270.44)
Total PUBLIC WORKS									
9059	7057243532 819	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 PW GARAGE PHONE	08/28/19	\$91.30	\$91.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$42,907.57)
9801	DENTAL 8/28/2019	employee DENTAL	08/28/19	\$91.30	\$91.30	10-20-61510	BENEFITS	\$0.00	(\$2,150.81)
10052	900300339	ENGLOBE CORP, 1200 BOUL. ST-MARTIN OUEST, LAVAL, QC, H7S2E4 MAIN ST RECONSTRUCTION TESTING	08/28/19	\$1,131.63	\$1,131.63	10-20-63840	CAPITAL-MEMORIAL	\$0.00	(\$36.02)
10061	106012	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 PW LIFE/DISABILITY INS.	08/28/19	\$244.91	\$244.91	10-20-63050	PUBLIC WORKS-	\$0.00	(\$92,137.50)
10359	19-100	BRUCE MCMAHON, 517 BRENNAN ST, NORTH BAY, ON, P1B 6J9 SIDE WALK REPAIRS	08/28/19	\$1,981.16	\$1,981.16	10-20-63110	SIDEWALKS-	\$0.00	\$0.00
10367	289861	SPEEDY GLASS, 1745 SEYMOUR STREET, NORTH BAY, ON, P1A 0C6 REAR WINDOW	08/26/19	\$351.07	\$351.07	10-20-63540	2014 GMC -	\$0.00	(\$3,817.45)
294571		08/28/19 TRUCK WINDOW	08/28/19	\$249.31	\$249.31	10-20-63540	2014 GMC -	\$0.00	(\$3,817.45)
Total PUBLIC WORKS									

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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Total PUBLIC WORKS

\$16,215.26

ENVIRONMENT

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		08/28/19	\$41.12	\$41.12	10-25-64910	LANDFILL SITE-	\$0.00	(\$22,996.66)
200051438461	819 LANDFILL SITE-MAT/SUPPLIES HYDRO								
9622	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0		08/28/19	\$64.10	\$64.10	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$15,934.74)
17303	08/28/19 REPLACED FRONT MARKER LIGHT								
18405	08/28/19 BRAKES			\$912.96	\$912.96	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$15,934.74)
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4		08/28/19	\$82.36	\$82.36	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$4,849.90)
106012	08/28/19 landfill and garbage benefits								
				\$82.36	\$82.36				
				\$1,100.54	\$1,100.54				

Total ENVIRONMENT

WATER

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		08/28/19	\$41.70	\$41.70	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$12,359.94)
200025335054	819 WATER DISTRIBUTION-MAT/SUPPLIES								
8907	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5		08/28/19	\$960.00	\$960.00	10-30-64720	WATER-OCWA	\$0.00	(\$79,909.64)
115486	08/28/19 CALL OUTS PUMP ALARMS								
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7		08/28/19	\$44.39	\$44.39	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$28,315.80)
7057243319	819 WATER PUMP HOUSE PHONE								
				\$960.00	\$960.00				
				\$44.39	\$44.39				
				\$1,046.09	\$1,046.09				

Total WATER

BUILDING DEPARTMENT

10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4		08/28/19	\$123.00	\$123.00	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$4,223.57)
106012	08/28/19 BUILDING INSPECTOR LIFE/DISABILITY INS.								
				\$123.00	\$123.00				
				\$123.00	\$123.00				

Total BUILDING DEPARTMENT

PROTECTION TO PERSONS & PROPERTY

8855	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3		08/28/19	\$43,331.00	\$43,331.00	10-50-62500	POLICING-OPP	\$0.00	(\$347,856.35)
11150810157082	08/28/19 MONTHLY POLICING								
9123	MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0		08/28/19	\$345.60	\$345.60	10-50-62600	ANIMAL CONTROL &	\$0.00	(\$75.12)
MAY 26 27 2019	08/28/19 PREDATION								
9666	THOMSON REUTERS, P.O. BOX 1991, STATION "B", TORONTO, ON, M5T 3G1			\$345.60	\$345.60				

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
3515140	08/28/19	PROV OFFENCES	08/28/19	\$136.26	\$136.26	10-50-62720	HEALTH & SAFETY	\$0.00	(\$1,916.37)
Total PROTECTION TO PERSONS & PROPERTY				\$43,812.86					
<u>RECREATION</u>									
8792	08/28/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	08/28/19	\$116.79	\$116.79	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$4,649.13)
200096240842	819	08/28/19 SHCC-MAT/SUPPLIES HYDRO							
9059	08/28/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	08/28/19	\$37.32	\$37.32	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$4,649.13)
7057245689	819	08/28/19 SHCC MONTHLY PHONE BILL							
10233	08/28/19	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	08/28/19	\$432.48	\$432.48	10-55-67000	PARKS-LABOUR	\$0.00	(\$585.48)
1172	08/28/19	REPAIR BALL FIELD LIGHTS							
Total RECREATION				\$586.59					
<u>HISTORICAL & CULTURE</u>									
9059	08/28/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	08/28/19	\$267.87	\$267.87	10-65-67680	POWASSAN LEGION	\$0.00	(\$25,920.52)
7057242235	819	08/28/19 POWASSAN LEGION PHONE							
9820	08/28/19	BELL CANADA INTERNET, CUSTOMER PAYMENT CENTRE, P.O. BOX 3650 STATION DON MILLS, TORONTO, ON, M3C 3X9	08/28/19	\$200.67	\$200.67	10-65-67680	POWASSAN LEGION	\$0.00	(\$25,920.52)
5082166077	819	08/28/19 LEGION INTERNET							
Total HISTORICAL & CULTURE				\$468.54					
<u>PLANNING & DEVELOPMENT</u>									
9479	08/28/19	CGIS SPATIAL SOLUTIONS, 52 SOUTH STREET, PERTH, ON, K7H 2G7	08/28/19	\$3,562.79	\$3,562.79	10-70-68010	PLANNING &	\$0.00	(\$10,955.40)
43739	08/28/19	PLANNING & DEVELOPMENT-MAT/SUPPLIES							
Total PLANNING & DEVELOPMENT				\$3,562.79					
<u>TROUT CREEK COMMUNITY CENTRE</u>									
8792	08/28/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	08/28/19	\$662.63	\$662.63	10-75-61610	HYDRO	\$0.00	(\$13,683.56)
200109358575	819	08/28/19 HYDRO							
10061	08/28/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	08/28/19	\$87.50	\$87.50	10-75-61510	BENEFITS	\$0.00	(\$3,135.23)
106012	08/28/19	TCCC LIFE/DISABILITY INS.							
10358	08/28/19	SECURTEK, 70-1ST AVENUE NORTH, YORKTON, SK, S3N 1J6	08/28/19	\$293.07	\$293.07	10-75-61800	SUPPLIES	\$0.00	(\$2,462.49)
9793623	08/28/19	ANNUAL FIRE MONITORING							
Total TROUT CREEK COMMUNITY CENTRE				\$293.07					

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>SPORTSPLEX</u>										
8862 849478	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4	08/28/19	08/28/19 PROPANE REFILL	08/28/19	\$76.17	\$76.17	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$1,370.00)
10061 106012	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	08/28/19	08/28/19 SP LIFE/DISABILITY INS.	08/28/19	\$132.36	\$132.36	10-80-61510	BENEFITS	\$0.00	(\$4,598.85)
Total SPORTSPLEX						\$208.53				

Total Bills To Pay: \$74,471.61

Recreation Schedule, RECYCLING SCHEDULE, Powassan Community Events, Powassan Events

Sep 2019 (Eastern Time - New York)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Smoke n' Spurs Powassan Fall Fair	2 7pm - Fire Department	3 FALL SCHEDULE BEGINS SOUTH HIMSWORTH 7pm - Council	4 6pm - Beefest 7pm - RECREATION	5 6pm - Family Peer Support	6 POWASSAN RECYCLING	7 Farm-to-Table
8 TROUT CREEK RECYCLING	9 TROUT CREEK RECYCLING	10 7pm - TCCCB @ TCCC	11 7pm - TCCCB @ TCCC	12 6pm - Planning Board	13 Judy Gauthier Memorial Ball Tournament	14 Judy Gauthier Memorial Ball Tournament
15 12pm - PUBLIC SKATING-	16 SOUTH HIMSWORTH 6pm - PSB Meeting @ 250 7pm - Fire Department	17 6pm - PUBLIC WORKS 7pm - Council @ 250 Clark	18 4:30pm - Planning Board	19 4:30pm - Planning Board	20 POWASSAN RECYCLING 7pm - The Gift Tour-	21 POWASSAN RECYCLING
22 The Amazing Race 12pm - PUBLIC SKATING-	23 TROUT CREEK RECYCLING	24 9:30am - Wellness Clinic @	25 5:30pm - Conservation	26 DPSMA Fall Meeting	27 DPSMA Fall Meeting	28 Trivia Night
29 12pm - PUBLIC SKATING-	30 SOUTH HIMSWORTH	1 1	2 2	3 3	4 4	5 5